



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Please note: The Board of Education meeting will be held at Cajon Park School, 10300 Magnolia Avenue, Santee, CA 92071. All meetings will begin at 7:00 p.m.

Cajon Park School
Multi-Purpose Room
10300 Magnolia Avenue
Santee, California

**BOARD OF EDUCATION
REGULAR MEETING
AGENDA
August 1, 2017**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

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A. OPENING PROCEDURES – 7:00 p.m.	5
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<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
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<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
DISTRICT SUPERINTENDENT · Kristin Baranski

Superintendent

- 1.1. **Approval of Minutes** 15
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

- 2.1. **Approval/Ratification of Travel Requests** 29
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. **Approval/Ratification of Revolving Cash Report** 31
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.3. **Approval of Consultants and General Service Providers** 33
It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.
- 2.4. **Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 35
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of June 2017.
- 2.5. **Approval/Ratification of Change Orders for Exterior Painting Projects at Four School Sites and Authorization/Ratification to File Notice of Completion** 40
It is recommended that the Board of Education approve/ratify the final change orders and authorize/ratify filing of Notice of Completion documents for the Exterior Painting Projects at Four School Sites.
- 2.6. **Award of CUPCCAC Informal Bid for Asphalt Repairs at Three School Sites** 42
It is recommended that the Board of Education award three Asphalt Bids to Eagle Paving Company for a total of \$101,474 as follows:
 - Award Bid #1718-010-PA at PRIDE Academy for \$18,031.
 - Award Bid #1718-01a-CO at Carlton Oak School for \$45,445.
 - Award Bid #1718-012-CP at Cajon Park School for \$37,998.
- 2.7. **Approval/Ratification of Change Orders for Stucco Work at Carlton Hills School and Authorization/Ratification to File Notice of Completion** 44
It is recommended that the Board of Education approve/ratify the final change order and authorize/ratify filing of Notice of Completion documents for the Stucco Work at Carlton Hills School.
- 2.8. **Municipal Storm Water Management Plan Annual Implementation Update** 45
It is recommended that the Board of Education accept the Municipal Storm Water Management Plan Annual Implementation Update.

Educational Services

- 3.1. **Approval of Memorandum of Understanding with Alliant International University California School of Education for Placement of Practicum Students, Student Teachers, and Interns in the Teacher Credential, School Psychology and School Counseling Programs** 51
It is recommended that the Board of Education approve the Memorandum of Understanding with Alliant International University California School of Education for teacher, school psychologist and school counseling education fieldwork.

Human Resource/Pupil Services

- 4.1. **Personnel, Regular** 63
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. **Adoption of Resolution No. 1718-03 to Eliminate, Layoff and/or Reduce a Classified Non-Management Position** 65
It is recommended that the Board of Education adopt resolution 1718-03 to eliminate, layoff and/or reduce a classified non-management position.
- 4.3. **Approval of Short Term Positions** 67
It is recommended that the Board of Education approve the short term positions.

F. DISCUSSION AND/OR ACTION ITEMS 68
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Superintendent

- 1.1. **Approval of 2017-18 Contract with San Diego County Superintendent of Schools for Professional Coaching Services** 69
It is recommended that the Board of Education approve the contract for professional coaching services.

Business Services

- 2.1. **Adoption of Resolution No. 1718-04 of the Santee School District Board of Education to Convey an Easement to the Padre Dam Municipal Water District for Installation and Maintenance of a Water Line Located on the Rio Seco Elementary School Site Property** 74
It is recommended that the Board of Education adopt Resolution No. 1718-04 of the Santee School District Board of Education to convey an easement to the Padre Dam Municipal Water District for installation and maintenance of a water line located on the Rio Seco Elementary School site property.
- 2.2. **Issuance Costs and Final Sale Details for the 2017 Series B GO Bond Refunding** 86
This is an information item.

G. BOARD POLICIES AND BYLAWS 91

- 1.1. **First Reading: Board Policy Annual Review** 92
- BP 1312.1 Complaints Concerning District Employees
 - BP 4116 Probationary/Permanent Status
 - BP 4315.1 Competence in Evaluation and Instructional Methodologies
 - BP 5116.1 Intradistrict Open Enrollment
 - BP 6145 Extracurricular and Cocurricular Activities
- Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the listed Board Policies. The above listed policies are submitted for a first reading. No action is requested.

H.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	103
I.	CLOSED SESSION	103
1.	<u>Public Employment</u> (Gov't. Code § 54957) <i>Title: Vice Principal</i>	
2.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organization: Santee Teachers Association (STA)</i>	
3.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organization: Classified School Employees Association (CSEA)</i>	
4.	<u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	
J.	RECONVENE TO PUBLIC SESSION	103
K.	ADJOURNMENT	103

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, Educational Resource Center, located at 9619 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for August 15, 2017 at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

Levens-Craig

El-Hajj

Fox

Burns

Ryan

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome

2. District Mission

Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the August 1, 2017, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report 2016-17
 - 1.2. Developer Fees and Collection Report 2017-18
 - 1.3. Schedule of Upcoming Events

DEVELOPER FEES COLLECTION REPORT
2016-17
CUMULATIVE THROUGH JUNE 30, 2017

Residential Rate: \$2.08 per square foot - effective 5/5/14 - 6/19/16; \$2.16 per square foot effective 6/20/16
Commercial Rate: \$0.33 per square foot - effective 5/5/14 - 6/19/16; \$0.35 per square foot - effective 6/20/16
Self Storage Rate: \$0.14 per square foot - effective 4/20/10-6/19/16; \$0.15 per square foot - effective 6/20/16

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	10130 Woodpark Dr.	08/05/16	952	\$2,056.32	CP
	X	10140 Strathmore Dr.	08/09/16	766	\$1,654.66	SC
	X	Braverman Dr. (model home)	08/16/16	2,210	\$4,773.60	HC
	X	Braverman Dr. (model home)	08/16/16	2,554	\$5,516.64	HC
	X	Braverman Dr. (model home)	08/16/16	2,853	\$6,162.48	HC
	X	8746 Bushy Hill	08/24/16	16,982	\$36,681.12	CFH
	X	3943-3953 Magnolia Ave.	09/28/16	22,590	\$48,794.40	PD
	X	8931 Sunwood Dr.	11/08/16	1,068	\$2,306.88	CH
X		9480 Cuyamaca St.	11/09/16	5,079	\$1,777.65	RS
	X	1309 Rex Lane	01/04/17	640	\$1,382.40	PD
	X	9465 Mandeville Rd.	02/06/17	906	\$1,956.96	CH
	X	9233 Willowgrove	02/09/17	624	\$1,347.84	CH
	X	10647,10653,10655,10659,10671,10677 Braverman Dr	02/10/17	15,876	\$34,292.16	HC
X		9331 Mission Gorge Rd.	02/23/17	95	\$14.25	PA
	X	8600, 8604, 8608 Camden Drive	03/03/17	6,232	\$13,461.12	HC
	X	9208 Maranda	03/17/17	670	\$1,447.20	CH
	X	9015 Willowgrove Circle	03/22/17	637	\$1,375.92	CH
X		501-589 Lantern Crest Way	03/29/17	14,322	\$5,012.70	HC
	X	9544-9580 Coolwater Way	04/04/17	17,098	\$36,931.68	HC
X		9300 Fanita Parkway	04/06/17	212	\$74.20	CO
	X	9908 Cleary Street	04/18/17	729	\$1,574.64	HC
	X	8601,8605,8609,8613,8617,8621,8625 Camden Drive	04/24/17	14,913	\$32,212.08	CFH
	X	9940 Seymour Street	04/24/17	636	\$1,373.76	HC
X		8867 Cuyamaca Street	05/02/17	4,086	\$1,430.10	RS
	X	9437 & 9445 Pryor Dr/8575,8581,8582,8588 Shanes Way	05/09/17	12,359	\$26,695.44	PA
X		1900 Weld Blvd	05/15/17	568	\$198.80	PA
	X	9502,9508,9514,9520,9526,9532,9538 Coolwater Way	05/17/17	17,446	\$37,683.36	HC
	X	8614 Carlton Oaks Blvd	05/26/17	581	\$1,254.96	CO
	X	8657,8649,8641,8633,8629,8637,8645,8653 Camden Dr	05/30/17	16,703	\$36,078.48	CFH
	X	8708,8704,8700,8696,8692,8688 Camden Dr.	05/30/17	12,578	\$27,168.48	CFH
	X	8709,8701,8693,8697,8705,8713,8717 Camden Dr.	05/30/17	14,596	\$31,527.36	CFH
TOTAL PAGE 1					\$404,217.64	

- *Additional square footage (total is over 500 square feet)
- ** Fee Exempt - Senior / Elder Care Facility
- *** Fee Exempt - Less than 500 square feet
- **** Fee Exempt - Religious Facility

**DEVELOPER FEES COLLECTION REPORT
2016-17
CUMULATIVE THROUGH JUNE 30, 2017**

Residential Rate: \$2.08 per square foot - effective 5/5/14 - 6/19/16; \$2.16 per square foot effective 6/20/16
 Commercial Rate: \$0.33 per square foot - effective 5/5/14 - 6/19/16; \$0.35 per square foot - effective 6/20/16
 Self Storage Rate: \$0.14 per square foot - effective 4/20/10-6/19/16; \$0.15 per square foot - effective 6/20/16

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	8689,8669,8661,8665,8681,8673,8677,8685 Camden Dr	05/30/17	16,500	\$35,640.00	CFH
	X	8574 Holden Road	06/07/17	547	\$1,181.52	CFH
	X	10646,10647,10652,10653,10658,10959 Spring Creek Dr	06/08/17	16,224	\$35,043.84	HC
	X	9534,9534 Jeremy, 10706 Spring Creek, 9501,9507 Cascade, 10688,10694 Sandy Creek	06/08/17	17,794	\$38,435.04	HC
	X	10646,10652,10658,10664,10670,10676, 10682 Sandy Creek Dr.	06/08/17	18,782	\$40,569.12	HC
	X	10682,10683,10688,10689,10694,10695, 10700 Spring Creek Dr.	06/08/17	19,074	\$41,199.84	HC
	X	10664,10665,10670,10671,10676,10677 Spring Cr. Dr.	06/08/17	16,224	\$35,043.84	HC
	X	8662, 8668, 8674 Toyopa Ct.	06/28/17	7,373	\$15,925.68	CO
	X	8677, 8683, 8689 Toyopa Ct.	06/28/17	10,299	\$22,245.84	CO
	X	8658, 8659, 8665, 8671 Toyopa Ct.	06/28/17	10,634	\$22,969.44	CO
	X	8500, 8502, 8504, 8506 Boulder Way	06/28/17	7,964	\$17,202.24	CO
TOTAL					\$709,674.04	

*Additional square footage (total is over 500 square feet)

**Fee Exempt - Senior / Elder Care Facility

***Fee Exempt - Less than 500 square feet

****Fee Exempt - Non-Habitable

Schedule of Upcoming Events

Date	Event
August 1	Board Meeting; 7:00 p.m., at Cajon Park School Multi-purpose Room, 10300 Magnolia Avenue (<i>please note location change</i>)
PLEASE NOTE: BOARD OF EDUCATION MEETINGS RETURN TO THEIR REGULARLY SCHEDULED LOCATION – EDUCATIONAL RESOURCE CENTER (ERC), 9619 CUYAMACA, SANTEE	
August 15	Board Meeting; 7:00 p.m., at <i>Educational Resource Center, 9619 Cuyamaca</i> (<i>please note location change</i>)
August 21	First Day of School
September 4	Labor Day Holiday – No School/District Offices Closed
September 5	Board Meeting; 7:00 p.m.
September 19	Board Meeting; 7:00 p.m.
October 3	Board Meeting; 7:00 p.m.
October 17	Board Meeting; 7:00 p.m.
November 7	Board Meeting; 7:00 p.m.
November 10	Veterans' Day Holiday Schools and District Offices Closed
November 13 – 17	Parent/Teacher Conference Week Schools on Modified Days
November 21	Board Meeting; 7:00 p.m.
December 5	Organizational Board Meeting for 2018; 7:00 p.m.
December 19	Board Meeting; 7:00 p.m.
December 22 - January 5	Winter Break

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Item D. PUBLIC HEARING

Agenda Item D.

Public Hearing Item D.1.
Prepared by Karl Christensen
August 1, 2017

Public Hearing Regarding, and Consideration for
Approval of, Resolution No. 1718-04 to Convey an
Easement to the Padre Dam Municipal Water District
for Installation and Maintenance of a Water Line
Located on the Rio Seco Elementary School Property

BACKGROUND:

At its July 18, 2017 meeting, the Board of Education adopted a Resolution of Intent to Convey an Easement on the southeast area of Rio Seco Elementary School to the Padre Dam Municipal Water District for installation and maintenance of a water line. Notices of a public hearing for the easement were posted in 3 prominent places in the District and published in the Daily Transcript at least 5 days prior to the public hearing.

The public hearing should convene and permit any interested citizens to raise questions or to provide input about the proposed easement conveyance to Padre Dam Municipal Water District for installation and maintenance of a water line located on the Rio Seco Elementary School property.

Agenda Item D.1.

Item E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Agenda Item E.

Consent Item E.1.1.
Prepared by Kristin Baranski
August 1, 2017

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- July 17, 2017, special meeting minutes
- July 18, 2017, regular meeting minutes
- July 26, 2017, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item E.1.1.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

July 17, 2017
MINUTES

Cajon Park School
Multi-Purpose Room
10300 Magnolia Avenue
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 5:00 p.m. by Vice President El-Hajj.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 11-1617

The Board entered closed session at 5:05 p.m. for to discuss student discipline hearings for student #s 11-1617. This matter was heard by the Santee School Board Members Dianne El-Hajj, Ken Fox, Dustin Burns and Barbara Ryan, in closed session. Oral and documentary evidence was received. Following the presentation of evidence, Vice President El-Hajj announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 8:22 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Fox to expel student #11-1617 from the Santee School District for violation of California Education Code Sections 48900(c) Possessed, used, sold, furnished, or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Perform 8 hours of community service by August 15, 2017.
- Complete a counseling program for drug/alcohol abuse/prevention.
- Remain free of illegal substances and participate in a drug testing program.
- Complete all elements of this Rehabilitation Plan by August 15, 2017, and present documentation to verify completion.

A parent must meet with the Coordinator of Pupil Services by July 21, 2017, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action. Upon satisfactory completion of all activities in this rehabilitation Plan, the student record will be expunged of this expulsion order.

Motion: Ryan
Second Fox
Vote: 4-0

Ryan Aye
Levens-Craig Not Present
El-Hajj Aye

Fox Aye
Burns Aye

E. ADJOURNMENT

The July 18, 2017 special meeting was adjourned at 8:24 p.m.

Ken Fox, Clerk

Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

July 17, 2017
MINUTES

Cajon Park School
Multi-Purpose Room
10300 Magnolia Avenue
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 5:00 p.m. by Vice President El-Hajj.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 10-1617

The Board entered closed session at 6:20 p.m. for to discuss student discipline hearings for student #s 10-1617. This matter was heard by the Santee School Board Members Dianne El-Hajj, Ken Fox, Dustin Burns and Barbara Ryan, in closed session. Oral and documentary evidence was received. Following the presentation of evidence, Vice President El-Hajj announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 8:25 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Fox to expel student #10-1617 from the Santee School District for violation of California Education Code Sections 48900(c) Possessed, used, sold, furnished, or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Perform 8 hours of community service by August 15, 2017.
- Complete a counseling program for drug/alcohol abuse/prevention.
- Remain free of illegal substances and participate in a drug testing program.
- Complete all elements of this Rehabilitation Plan by August 15, 2017, and present documentation to verify completion.

A parent must meet with the Coordinator of Pupil Services by July 21, 2017, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action. Upon satisfactory completion of all activities in this rehabilitation Plan, the student record will be expunged of this expulsion order.

<i>Motion:</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Not Present</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

E. ADJOURNMENT

The July 18, 2017 special meeting was adjourned at 8:29 p.m.

Ken Fox, Clerk

Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

July 17, 2017
MINUTES

Cajon Park School
Multi-Purpose Room
10300 Magnolia Avenue
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 5:00 p.m. by Vice President El-Hajj.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 9-1617

The Board entered closed session at 7:20 p.m. for to discuss student discipline hearings for student #s 9-1617. This matter was heard by the Santee School Board Members Dianne El-Hajj, Ken Fox, Dustin Burns and Barbara Ryan, in closed session. Oral and documentary evidence was received. Following the presentation of evidence, Vice President El-Hajj announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 8:30 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Burns to expel student #9-1617 from the Santee School District for violation of California Education Code Sections 48900(c) Possessed, used, sold, furnished, or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Perform 8 hours of community service by August 15, 2017.
- Complete a counseling program for drug/alcohol abuse/prevention and participate in ongoing counseling through Rady Children's Hospital.
- Remain free of illegal substances and participate in a drug testing program.
- Complete all elements of this Rehabilitation Plan, with the exception of ongoing counseling at Rady Children's, by August 15, 2017, and present documentation to verify completion.

A parent must meet with the Coordinator of Pupil Services by July 21, 2017, to review and sign the Rehabilitation Plan. If the parent fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action. Upon satisfactory completion of all activities in this rehabilitation Plan, the student record will be expunged of this expulsion order.

Motion: Burns
Second Ryan
Vote: 4-0

Ryan Aye
Levens-Craig Not Present
El-Hajj Aye

Fox Aye
Burns Aye

E. ADJOURNMENT

The July 18, 2017 special meeting was adjourned at 8:32 p.m.

Ken Fox, Clerk

Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

July 17, 2017
MINUTES

Cajon Park School
Multi-Purpose Room
10300 Magnolia Avenue
Santee, California

A. OPENING PROCEDURES

The meeting was called to order at 5:00 p.m. by Vice President El-Hajj.

B. PUBLIC COMMUNICATION

There was no public communication.

C. CLOSED SESSION

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 12-1617

The Board entered closed session at 6:20 p.m. for to discuss student discipline hearings for student #s 12-1617. This matter was heard by the Santee School Board Members Dianne El-Hajj, Ken Fox, Dustin Burns and Barbara Ryan, in closed session. Oral and documentary evidence was received. Following the presentation of evidence, Vice President El-Hajj announced the Board members would deliberate and all other persons were asked to leave the room.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 8:33 p.m.

ACTION TAKEN BY BOARD

It was motioned by Member Ryan to expel student #12-1617 from the Santee School District for violation of California Education Code Sections 48900(c) Possessed, used, sold, furnished, or been under the influence of alcohol, intoxicant, or controlled substance as defined in the Health & Safety Code, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The period of expulsion shall be from July 17, 2017 through the end of the first trimester of his 9th grade school year.

<i>Motion:</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Not Present</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

E. ADJOURNMENT

The July 18, 2017 special meeting was adjourned at 8:35 p.m.

Ken Fox, Clerk

Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

July 18, 2017
MINUTES

Cajon Park School
Multi-purpose Room
10300 Magnolia
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 7:00 p.m.

Members present:

- Elana Levens-Craig, President
- Dianne El-Hajj, Vice President
- Ken Fox, Clerk
- Dustin Burns, Member
- Barbara Ryan, Member

Administration present:

- Kristin Baranski, Superintendent and Secretary to the Board
- Karl Christensen, Assistant Superintendent, Business Services
- Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
- Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Levens-Craig shared Member El-Hajj would be arriving shortly. She invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Levens-Craig invited Kenny Catlow, 2nd grade student at Hill Creek, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

Member Burns moved approval.

<i>Motion:</i> <u>Burns</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>El-Hajj</i> <u>Not Present</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>4-0</u>	<i>Fox</i> <u>Aye</u>	

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

2. Santee Teaching, Listening and Connecting (TLC) Grant Update

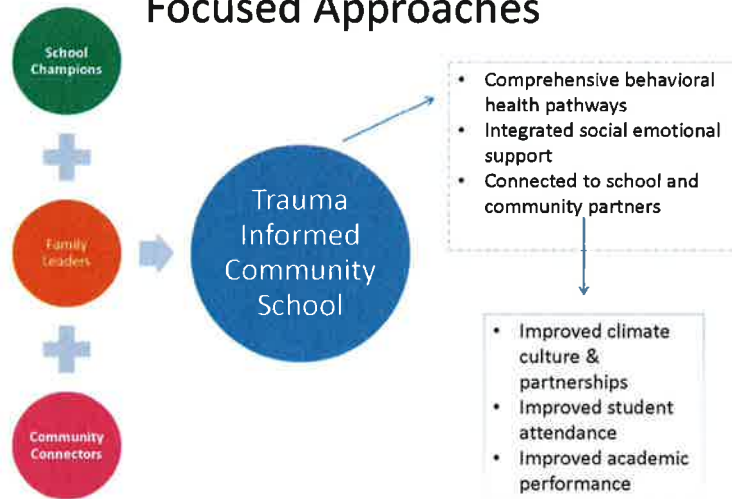
Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, shared Meredith Riffel, Collaborative Coordinator, and partners were present to share an update on the Santee Teaching, Listening and Connecting (TLC) grant.

Ms. Riffel shared the current partners included Lisa Bridges, Santee Solutions Coalition; Sarah Catlow, Cajon Park Teacher; Gina Lee, SDSU Nursing, Leadership Student; Dr. Dorothy Zirkle, SDSU Nursing Professor; and Aimee Zeitz of United Way of San Diego.

Ms. Riffel shared the TLC grant has been in existence for two years. During the first year, a plan was created by gathering input in 10 community conversations (with 88 participants); meeting with 12 teacher to plan for training; held 14 partner meetings; surveyed 58 teachers and 112 parents;

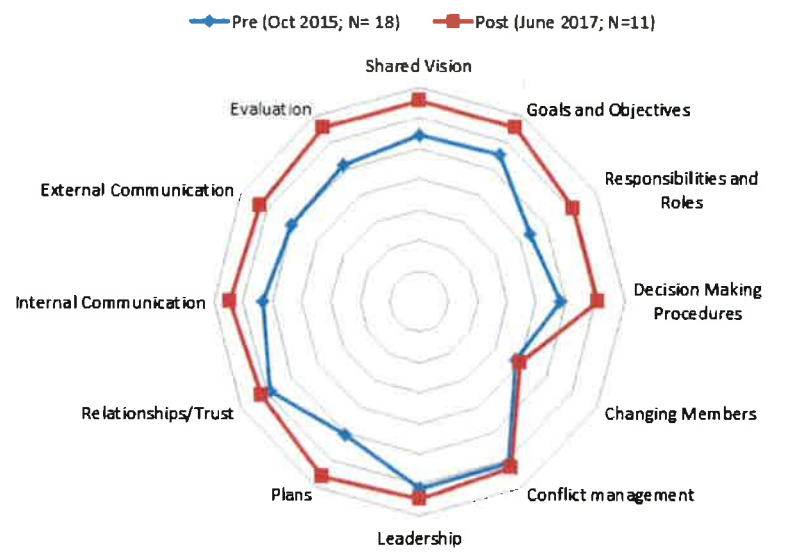
and 188 families at Wood Glen Vista apartments completed a survey. She mentioned that the data was gathered and it was determined that they needed to spend more time focused on being a trauma informed community school. She explained the Trauma Informed Community School would provide comprehensive behavioral health pathways; integrated social emotional support; connected to school and community partners; which would improve climate cultures and partnerships; improve student attendance; and student academic performance.

SanteeTLC 2016-17 Focused Approaches



Ms. Riffel shared the group gathered collective impact. Partners were surveyed in October 2015 and again in June 2017 to gauge the progress.

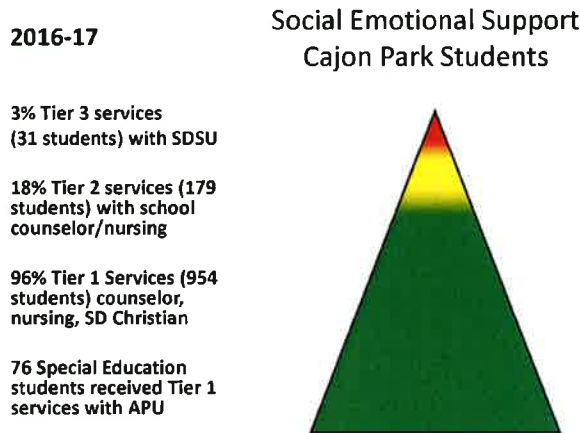
SanteeTLC Collaborative Functioning Scale



Sarah Catlow shared a story on how the TLC program assisted a challenged kindergarten student in her classroom; and how beneficial it was for both the student and parent.

Ms. Riffel shared teachers received training in trauma informed schools and developed tools for addressing social emotional supports and self-regulation in all classrooms. She mentioned community partners (SDSU, APU, SDCC) supported students in Tier 3 with help; and various teachers served on SanteeTLC Partnership group to influence and support the initiative. Ms. Riffel shared one of the United Way partners, Deloitte Makeover, provided a makeover of the staff lounge, which included a “shout-out” board to honor teachers and staff.

Ms. Riffel explained that the second part of teaching learning and connecting is learning. She mentioned self-regulation was taught in seven K-5 classrooms with SDSU student nurses. This affected 954 students in 44 classroom; 76 special education students in six classrooms with APU nurses; and kindness assemblies held by Club Live students. Trauma Informed Training was provided to 94 staff; 12 nurse leadership students; 18 parent leaders; and 20 community leaders from community oriented policing.



Ms. Riffel shared the project’s accomplishments.

What Have We Accomplished?

GOALS	Outcomes/Gains
Community assessment on what the needs and research were identified to improve	Trauma informed school Understanding of community concern
Training staff, parents and students on trauma and self-regulation	Trained 90 staff, 40 parents and 954 regular education and 76 special education students to understand trauma and be responsible for their own learning
Develop RtI for social/emotional and behavioral pathways that support students and classrooms	Clear system of support and understanding of social/emotional support Counselor focused on prevention with appropriate level of services for students with needs Mechanism to use community partners in supporting on-campus needs
Increase community partnerships and participation to support students and families	\$75,000 of support from SDSU, APU, SDCC and partners on-going support \$50,000 Jamboree for Community Services Coordinator ongoing support for SanteeTLC \$40,000 makeover from United Way and Deloitte.



Cajon Park Attendance Increase \$28,817.51

3/27/2015	4/15/2016	4/7/2017	Diff CY to PY	CY P2 ADA	ADA Chg from Att Chg	\$ Value of ADA Chg
96.54%	96.11	96.47	.36%	967.94	3.61	\$28,817.51

Continuing & Additional Support

- Jamboree Housing Dedicating Staff to support SanteeTLC – 50K/year
- SDSU Nursing – Continuing to provide leadership students
- APU Nursing – Continuing to provide MSN students
- SDSU Center for Counseling Expertise – Continuing to provide MFT, LPCC interns to support Tier 3 students
- SDCC – Students to support recess, lunch and afterschool support

Ms. Bridges discussed connecting and relationships. She mentioned the success of the program was due to the connectedness of the students, parents, and partners. Ms. Riffel shared the group’s intent to bring the trauma informed plan to Pepper Drive School. She shared if the District is awarded the grant from the Department of Defense, the concept will be implemented at Chet F. Harritt, PRIDE Academy, and Sycamore Canyon schools. Ms. Riffel shared that a lot of the students had stressed concerns about attending Santana High School because of the school shooting in 1991 and shared Dr. Zirkle had an idea to address their concerns. Dr. Zirkle shared that knowing what is known about trauma and its impact on students, families and community, the Santee TLC wants to bridge the gap for the community. She mentioned SanteeTLC is embarking on a journey to study and plan to address trauma community-wide.

The Board expressed their gratitude towards the Ms. Riffel and the TLC partners for their great work with the Santee Teaching, Listening and Connecting (TLC) grant.

C. PUBLIC COMMUNICATION

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

President Levens-Craig invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 1.2. Approval/Ratification of Purchase Orders
- 1.3. Approval/Ratification of Expenditure Warrants
- 1.4. Acceptance of Donations
- 1.5. Approval of Consultants and General Service Providers
- 1.6. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 1.7. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 1.8. Approval/Ratification of CUPCCAC Informal Bid Award for Flooring Removal and Installation of New Flooring at Prospect Avenue Preschool and Authorization to File Notice of Completion
- 1.9. Approval/Ratification of Change Orders for Sycamore Canyon School Water Well Project and Authorization/Ratification to File Notice of Completion
- 1.10. Approval of Agreement with Capital Public Finance Group for Student Generation Rate Study for New Housing Developments
- 1.11. Approval of Agreement with Webb-Cleff Architecture & Engineering for Architectural and Design Services for the Rio Seco School Modular Classroom Addition Project
- 1.12. Award of CUPCCAC Informal Bid for New Driveway and Bus Gate at Pepper Drive School

- 3.1. Approval of Quality Preschool Initiative Grant for the 2017-18 School Year
- 3.2. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education – pulled for separate consideration
- 3.3. Approval of Nonpublic Agency Master Contract with ABA Education Foundation for Behavioral Support
- 3.4. Approval of Nonpublic Agency Master Contract with SPOT Kids Therapy for Speech Therapy
- 3.5. Approval of Nonpublic Agency Master Contract with Vista Hill Learning Assistance Center and GPS Services for Educationally Related Mental Health Services (ERMHS)
- 3.6. Approval of Nonpublic School Individual Services Agreement with Aseltine School for Children Nonpublic School
- 3.7. Approval of Nonpublic School Master Contract with The Institute for Effective Education for Nonpublic School Services
- 3.8. Approval of Nonpublic School Master Contract with Springall Academy for Nonpublic School Services
- 3.9. Approval of Amended Nonpublic School Master Contract with Stein Center for Nonpublic School Services
- 3.10. Approval of Nonpublic Master Contract with Devereux Advanced Behavior Health for Residential Treatment Center Services and Nonpublic School Services
- 4.1. Personnel, Regular
- 4.2. Approval to Increase Work Hours for Identified Classified Non-Management Position
- 4.3. Approval of Memorandum of Understanding with Rady Children’s Hospital and Health Center (RCHHC) for the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) Program – pulled for separate consideration
- 4.4. Approval of Short Term Positions

Member Fox moved approval of Consent Items with the exception of Items 3.2. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education; and 4.3. Approval of Memorandum of Understanding with Rady Children’s Hospital and Health Center (RCHHC) for the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) Program.

<i>Motion:</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Not Present</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Fox</i>	<u>Aye</u>		

- 3.2. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education

Member Burns mentioned being employed by the San Diego County Office of Education Outdoor Education Program and would be abstaining on this item. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Abstained</u>
<i>Second</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Not Present</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>3-0</u>	<i>Fox</i>	<u>Aye</u>		

- 4.3. Approval of Memorandum of Understanding with Rady Children’s Hospital and Health Center (RCHHC) for the Early, Periodic Screening, Diagnosis and Treatment (EPSDT) Program

Member Ryan mentioned being employed by the Rady Children’s Hospital and would be abstaining on this item. Member Fox moved approval.

<i>Motion:</i>	<u>Fox</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Not Present</u>	<i>Ryan</i>	<u>Abstained</u>
<i>Vote:</i>	<u>3-0</u>	<i>Fox</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Approval of 2017 East County SELPA Local Plan

Superintendent Baranski shared Santee School District was one of 11 school districts that are part of the East County SELPA (Special Education Local Plan Area). She explained SELPAs are responsible for supporting local school districts in implementation of a high quality special education program. SELPAs across the state are required to maintain a local plan and recently, the East County SELPA updated the plan created during 2006-2007. Superintendent Baranski shared a summary of the revisions and explained these included grammatical and programmatic changes.

Superintendent Baranski clarified the configuration of the Superintendent's Council voting criteria. She explained there are four SELPAs that the County Office of Education oversees. The North County Coastal and South Bay SELPAs do not have weighted voting; allowing every Superintendent that serves on that group to have equal voting. East County and North County Inland SELPAs agreed that the voting would be based on CALPAD counts. Superintendent Baranski explained that Heather DiFede shared that in her five years as director of SELPA, weighted voting had not been required because Superintendents have unanimously made decisions. However, she clarified that if there were a contentious item it would require a weighted vote. Superintendent Baranski recommended the Board approve the plan and inquired if the Board wanted her to bring the voting criteria to the Superintendent's Council. It was the Board's desire to have Superintendent Baranski bring the voting criteria to the Superintendent's Council for discussion. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

Business Services

2.1. Approval of Monthly Financial Report

Mr. Christensen presented the financial report for budget revisions and cash transactions through May 31, 2017. He explained the District ended the month with a general fund cash balance of approximately \$13.4 million and the District will be able to meet all financial obligations with internal cash through the end of the fiscal year. Mr. Christensen explained the budget revisions report differs a bit from the Estimated Actuals included in the Adopted Budget report presented in June because some budget revisions for estimated actuals were posted in June. He mentioned the out-year reserve percentage estimates had been revised to reflect the most recent Multi-Year Projection in the Adopted Budget. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

2.2. Award of CUPCCAC Informal Bid for Grass Reseeding and Irrigation System Improvements at Sycamore Canyon School

Member Burns expressed his gratitude towards Mr. Christensen for providing detailed information and moved approval to award the bid for Sycamore Canyon to Blue Pacific Engineering & Construction.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

- 2.3. Award of CUPCCAC Informal Bid for Drilling of Water Well at Carlton Oaks School**
Member Burns expressed his gratitude towards Mr. Christensen for providing detailed information and moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

- 2.4. Award of CUPCCAC Informal Bid for Installation of Pump System for Carlton Oaks School Water Well**

Member Burns expressed his gratitude towards Mr. Christensen for providing detailed information and moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

- 2.5. Adoption of Resolution No. 1718-02 of the Board of Education of the Santee School District Declaring the Board's Intent to consider the Conveyance of an Easement to the Padre Dam Municipal Water District for Installation and Maintenance of a Water Line Located on the Rio Seco Elementary School Site Property**

Mr. Christensen shared the City is in the process of cleaning up their easements with Padre Dam and discovered that Padre Dam needs a six square foot portion of the District's land on the southeast portion of Rio Seco for underground pipes serving the Sportsplex. There are no improvements on this small area. He explained conveying property requires a two-thirds vote of the Board for a Resolution of Intent to Convey, publication and posting to announce a public hearing to occur at a subsequent meeting, and adoption of a Resolution to Convey after holding the Public Hearing. Mr. Christensen shared Administration recommends approving the Resolution of Intent to Convey an Easement and setting the public hearing for the August 1, 2017 Board meeting. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Fox</i>	<u>Aye</u>		

F. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski shared drafts of the Welcome Back program and Santee Magazine Fall spread for the Board's review. She inquired on the Board's attendance to the A Salute to Teachers.

G. CLOSED SESSION

President Levens-Craig announced that the Board would meet in closed session for:

- Public Employee Discipline/Dismissal/Release (Gov't. Code § 54957)**
- Conference with Legal Counsel – Anticipated Litigation (Gov't. Code § 54956.9)**
 - One Case
- Conference with Legal Counsel – Existing Litigations (Govt. Code § 54956.9)**
 - OAH Case Number: 2017061194
- Conference with Labor Negotiator** (Govt. Code § 54957.6)
Purpose: Negotiations
Agency Negotiator: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)

5. **Conference with Labor Negotiator** (Govt. Code § 54957.6)
Purpose: Negotiations
Agency Negotiator: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
6. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:18 p.m.

H. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:27 p.m. and reported it was moved by Member El-Hajj to ratify the Resignation Agreement and General Release of Employee #: 508015.

<i>Motion:</i> <u>El-Hajj</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Burns</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

President Levens-Craig reported the Board discussed an anticipated litigation regarding a student's special education program and it was moved by Member El-Hajj to reach a settlement in the anticipated litigation. The settlement involved a release of potential District liability.

<i>Motion:</i> <u>Levens-Craig</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Fox</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

A dispute arose regarding a student's special education program and it was moved by Member El-Hajj to reach a settlement in special education dispute, OAH #: 2017061194. The agreement involved a release of potential District liability.

<i>Motion:</i> <u>El-Hajj</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Second</i> <u>Burns</u>	<i>El-Hajj</i> <u>Aye</u>	<i>Ryan</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>Fox</i> <u>Aye</u>	

I. ADJOURNMENT

With no further business, the regular meeting of July 18, 2017 was adjourned at 10:27.

Ken Fox, Clerk

Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

July 26, 2017
MINUTES

Hill Creek School
Multi-Purpose Room
9665 Jeremy Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 6:03 p.m.

Members present:

Elana Levens-Craig, President

Dianne El-Hajj, Vice President

Ken Fox, Clerk

Dustin Burns, Member

Barbara Ryan, Member

Administration present:

Kristin Baranski, Superintendent and Secretary to the Board

Lisa Arreola, Executive Assistant and Recording Secretary

B. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There were no comments.

C. HILL CREEK PTA/COMMUNITY WORKSHOP

The Board of Education and Superintendent met with the Hill Creek PTA to discuss the educational program at Hill Creek School.

D. ADJOURNMENT

With no further business to be discussed, special meeting of July 26, 2017 was adjourned at 7:42 p.m.

Ken Fox, Clerk

Kristin Baranski, Secretary

Consent Item E.2.1.
Prepared by Karl Christensen
August 1, 2017

Approval/Ratification of Travel Requests

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$110, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Board Travel Report - August 1, 2017

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Monday, 08/07/17	Cathy Abel	Child Nutrition Services	Dealing with Difficult People	San Diego	\$0	\$110	Child Nutrition Services	This workshop will provide ways to navigate through situations when dealing with difficult people.
Travel Requests That Require Airfare; Overnight Stay; and/or Travel Outside of the State of California								
(NONE)								

Consent Item E.2.2.
Prepared by Karl Christensen
August 1, 2017

Approval/Ratification of Revolving Cash Report

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #22467 through #22469 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$662.40 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

Date	Number	Name	Memo	Amount
07/11/17	22467	Lakeside Union School District	Transfer 6th grade funds for transfer student	101.50
07/12/17	22468	MTS - Metropolitan Transit System	OST-Field Trip	508.00
07/12/17	22469	State Board of Equalization	April-June, 2017 Diesel Fuel Tax	51.82
Total Checks Written				\$661.32
		Mission Federal Credit Union	June, 2017 Bank Fees	1.08
Total to be Reimbursed				\$662.40
Total to Deduct from Future Reimbursement				

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of services within the following scopes:

- Consultants: Those providing professional advice or specialized technical or training services
- General Service Providers: Those providing general services not fitting the description of a consultant

The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant or an employee to be paid by payroll warrant for withholding and payment of appropriate payroll taxes. This analysis generally involves an assessment of the degree of control the District will have over the service provider's schedule and work methods.

The attached table presents requests for Consultants and General Service Providers. (NOTE: Those providing services on an annual, on-going basis are approved separately by the Board as Annual Contract Renewals)

RECOMMENDATION:

It is recommended that the Board of Education approve agreements with Consultants and General Service Providers as presented.

This recommendation supports the following District goals:

Educational Achievement

- Assure the highest level of educational achievement for all students.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is disclosed on the attached page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.3.

**Consultant / General Service Provider Report
August 1, 2017**

Vendor Name	Type (Consultant or General Service Provider)	Description of Services	Date(s) of Service	Amount	Funding	Payment Type (Independent Contractor or Employee)
Elyse Starr	Consultant	Speech Therapy	8/21/17 - 6/30/18	\$67.50/hour (not to exceed \$40,000.00)	Special Education	Employee

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period June 1, 2017 through June 30, 2017.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

There were 192 transactions totaling \$27,159.38 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.4.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20170605	ABEL,CATHY	CHILD NUTRITION	DOLLAR TREE	32.33	Cleaning Supplies
				32.33	
20170601	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	MICHAELS STORES 3256	6.34	Supplies for PLT meeting
20170601	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	5.00	Board meeting supplies
20170602	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMARTNFINAL92910809291	42.13	Supplies for PLT meeting
20170606	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	TLF CRYSTAL GARDENS FL	75.43	Condolences on behalf of the Board
20170606	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALBERTSONS ST000007104	16.05	Supplies for Board meeting
20170607	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AWARDS BY NAVAJO	31.34	Retiree bell
20170607	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AWARDS BY NAVAJO	32.15	Board meeting supplies
20170607	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CSBA	495.00	Registration for Member Ryan to attend Delegate Assembly
20170608	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	21.48	Board meeting supplies
20170612	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	COURTYARD BY MARRIOTT	-225.26	Board meeting supplies
20170614	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CSBA	1980.00	Split - Registration for the Board, Supt, and Exec Asst to attend the CSBA conference (67.3%)
20170614	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CSBA	982.00	Split - Registration for the Board, Supt, and Exec Asst to attend the CSBA conference (32.7%)
20170615	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	OFFICE DEPOT #908	18.31	Board meeting supplies
20170616	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	6.00	Board meeting supplies
20170616	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	33.98	Board meeting supplies
20170621	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	BASKIN #354764 Q35	31.99	Board meeting supplies
20170622	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	24.99	Board meeting supplies
20170622	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	6.10	Board meeting supplies
20170622	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS STORE00018978	8.99	Board meeting supplies
20170626	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMAZON.COM	59.13	Board meeting supplies
				3631.15	
20170621	AVILA,EVONN	BUSINESS SERVICES	COSTCO *DELIVERY 578	385.00	Cases of Water for High Heat Days and/or Emergency Use
				385.00	
20170601	BAKER,HOPE	OST PROGRAMS	AMAZON MKTPLACE PMTS	18.88	YALE CLASSROOM SUPPLIES
20170601	BAKER,HOPE	OST PROGRAMS	AMAZON MKTPLACE PMTS	116.41	INSTRUCTIONAL-SUMMER SUPPLIES
20170601	BAKER,HOPE	OST PROGRAMS	AMAZON MKTPLACE PMTS	11.95	INSTRUCTIONAL-SUMMER SUPPLIES
20170601	BAKER,HOPE	OST PROGRAMS	TARGET 00014852	46.11	YALE CLASSROOM SUPPLIES
20170602	BAKER,HOPE	OST PROGRAMS	TARGET 00014852	19.05	YALE CLASSROOM SUPPLIES
20170602	BAKER,HOPE	OST PROGRAMS	PARTY CITY	43.49	OST ALL STAFF APPRECIATION DINNER DECOR
20170602	BAKER,HOPE	OST PROGRAMS	PARTY CITY	17.41	OST ALL STAFF APPRECIATION DINNER
20170605	BAKER,HOPE	OST PROGRAMS	99-CENTS-ONLY #0080	21.64	OST ALL STAFF APPRECIATION DINNER DECOR
20170605	BAKER,HOPE	OST PROGRAMS	WM SUPERCENTER #2253	25.50	YALE CLASSROOM SUPPLIES
20170605	BAKER,HOPE	OST PROGRAMS	DOLLAR TREE	3.23	OST ALL STAFF APPRECIATION DINNER DECOR
20170605	BAKER,HOPE	OST PROGRAMS	DOLLAR TREE	29.09	YALE CLASSROOM SUPPLIES
20170605	BAKER,HOPE	OST PROGRAMS	DOLLAR TREE	30.32	OST ALL STAFF APPRECIATION DINNER DECOR
20170605	BAKER,HOPE	OST PROGRAMS	MICHAELS STORES 3256	12.79	YALE CLASSROOM SUPPLIES
20170605	BAKER,HOPE	OST PROGRAMS	WAL-MART #2253	102.19	OST ALL STAFF APPRECIATION DINNER DECOR
20170605	BAKER,HOPE	OST PROGRAMS	SMARTNFINAL93010809309	15.06	YALE SNACK SUPPLIES
20170605	BAKER,HOPE	OST PROGRAMS	OFFICE DEPOT #908	59.40	YALE CLASSROOM SUPPLIES
20170606	BAKER,HOPE	OST PROGRAMS	ESTRADAS MEXICAN FOOD	275.41	OST ALL STAFF APPRECIATION DINNER
20170606	BAKER,HOPE	OST PROGRAMS	99 CENTS ONLY STORES #	10.78	OST ALL STAFF APPRECIATION DINNER DECOR
20170606	BAKER,HOPE	OST PROGRAMS	DRAMATIC PLAY MEXICAN	12.00	CLASSROOM DECOR
				870.71	
20170608	BENEDETTO,ANGELO	CARLTON HILLS	WAL-MART #1917	9.69	Photo development from our student of the month assembly.
20170609	BENEDETTO,ANGELO	CARLTON HILLS	SEAWORLD PARKS & ENT	137.99	Three tickets to Aquatica issued to three students as perfect attendance rewards.
20170611	BENEDETTO,ANGELO	CARLTON HILLS	VONS STORE00018978	24.99	Cake for 8th grade luncheon.
20170611	BENEDETTO,ANGELO	CARLTON HILLS	VONS STORE00018978	24.99	Cake for 8th grade luncheon.
20170612	BENEDETTO,ANGELO	CARLTON HILLS	ABBIE PARTY RENTS EL C	70.00	Rental of 50 chairs for the eighth grade promotion ceremony.
20170612	BENEDETTO,ANGELO	CARLTON HILLS	SMARTNFINAL92910809291	4.84	Ice for Junior Olympics.
20170614	BENEDETTO,ANGELO	CARLTON HILLS	LIFETOUCH NSS MOBILE	313.50	LifeTouch for additional yearbooks.
20170615	BENEDETTO,ANGELO	CARLTON HILLS	GTM DISCOUNT GENERAL S	80.14	Storage shelves for supplies.
20170616	BENEDETTO,ANGELO	CARLTON HILLS	FEDEX 786876228205	7.50	Mailing of unused Knott's Berry Farm tickets back to company for refund.
20170618	BENEDETTO,ANGELO	CARLTON HILLS	PLNU BKST # 7589	34.42	School/college spirit pennant for JRH.
20170620	BENEDETTO,ANGELO	CARLTON HILLS	AMAZON MKTPLACE PMTS	44.75	School/college spirit pennants
				752.81	
20170605	BILLICK,GERI	SYCAMORE CANYON	INT*IN *EAST COUNTY FE	65.98	Mealworms for school chickens
20170608	BILLICK,GERI	SYCAMORE CANYON	ALS SPORT SHOP	54.90	Trophies for Cougar of the Year awards
				120.88	
20170604	BONSER,KRISTEN	HILL CREEK	AMAZON MKTPLACE PMTS	387.75	CLASSROOM SUPPLIES
20170608	BONSER,KRISTEN	HILL CREEK	AMAZON MKTPLACE PMTS	67.90	EXTERNAL DVD FOR COMPUTERS
20170614	BONSER,KRISTEN	HILL CREEK	OFFICE DEPOT #5125	27.65	Toner purchase
				483.30	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20170602	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	378.71	OTHER/INSTRUCTIONAL-GAMES, TOYS
20170606	BRASHER,PAMELA	OST PROGRAMS	O'S AMERICAN KITCH	100.10	OST ALL STAFF APPRECIATION DINNER
20170606	BRASHER,PAMELA	OST PROGRAMS	LUCKY CHINESE FOOD	180.46	OST ALL STAFF APPRECIATION DINNER
20170609	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	946.21	SUMMER SUN CARE PRODUCTS FOR KIDS
20170611	BRASHER,PAMELA	OST PROGRAMS	THE HOME DEPOT #0673	210.50	SAND BOX MATERIAL/SUPPLIES
20170612	BRASHER,PAMELA	OST PROGRAMS	TEACHERSPAYTEACHERS.CO	50.24	SUMMER GAMES/BOOKS ACTIVITIES
20170618	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #3494	15.24	SUMMER FT SUPPLIES
20170618	BRASHER,PAMELA	OST PROGRAMS	LAKESHORE LEARNING #52	198.30	YALE INSTRUCTIONAL/SUMMER SUPPLIES
20170618	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #3494	104.44	SUMMER STEM SUPPLIES
20170622	BRASHER,PAMELA	OST PROGRAMS	AMC MISSION VALLEY #02	155.00	Admission/Entrance fees
20170622	BRASHER,PAMELA	OST PROGRAMS	AMC MISSION VALLEY #02	495.00	Admission/Entrance fees
20170622	BRASHER,PAMELA	OST PROGRAMS	AMC MISSION VALLEY #02	495.00	Admission/Entrance fees
20170622	BRASHER,PAMELA	OST PROGRAMS	AMC MISSION VALLEY #02	868.00	Admission/Entrance fees
20170628	BRASHER,PAMELA	OST PROGRAMS	SD ZOO ADMISSIONS	520.00	Admission/Entrance fees
20170628	BRASHER,PAMELA	OST PROGRAMS	SD ZOO ADMISSIONS	300.00	Admission/Entrance fees
20170628	BRASHER,PAMELA	OST PROGRAMS	SD ZOO ADMISSIONS	530.00	Admission/Entrance fees
				5547.20	
20170612	EDMONSTON,ERICA	RIO SECO	SMARTNFINAL92910809291	93.88	Snacks for Junior High Honor Roll Movie party
				93.88	
20170604	HECK,TERRY	PRIDE ACADEMY	SUBWAY 00999912	116.00	Honor Roll Lunch
20170605	HECK,TERRY	PRIDE ACADEMY	VONS STORE00018978	32.34	Honor Roll Lunch
20170608	HECK,TERRY	PRIDE ACADEMY	JIMMY'S FAMILY RESTAUR	172.00	Annual Volunteer Breakfast
20170608	HECK,TERRY	PRIDE ACADEMY	DOMINO'S 7708	90.20	Drama Club Lunch
20170609	HECK,TERRY	PRIDE ACADEMY	AMAZONPRIME MEMBERSHIP	-106.67	Membership cancelled
				303.87	
20170604	HICKS,TYLENE	CHET F. HARRITT	ARKANSAS FLAG AND BANN	145.45	New American flag for inside use.
20170607	HICKS,TYLENE	CHET F. HARRITT	GUITAR CENTER #112	45.54	Replacement equipment for sound system.
20170607	HICKS,TYLENE	CHET F. HARRITT	DOMINO'S 7708	28.39	Pizza for students who won "pizza with the principal"
20170609	HICKS,TYLENE	CHET F. HARRITT	OFFICE DEPOT #908	76.81	Office supplies
20170613	HICKS,TYLENE	CHET F. HARRITT	WALGREENS #09817	38.86	Packing tape for teachers moving classrooms and schools.
20170613	HICKS,TYLENE	CHET F. HARRITT	PAYPAL *SANTEESCHOO	75.00	Paver purchased for employee who passed away.
20170618	HICKS,TYLENE	CHET F. HARRITT	IBC*PRECISION COOKTOP	0.01	Cook set for middle school elective cooking class.
20170618	HICKS,TYLENE	CHET F. HARRITT	IBC*PRECISION COOKTOP	199.83	Cookware set for middle school elective cooking class.
				609.89	
20170601	HOHIMER,KAREN	PEPPER DRIVE	KNOTT'S BERRY FARM ONL	46.99	Parking Permits for Charter Busses
20170612	HOHIMER,KAREN	PEPPER DRIVE	MICHAELS STORES 3256	99.09	Frames for Promotion Award Certificates
				146.08	
20170605	LINDSAY,JERELYN	CARLTON HILLS	PARTY CITY	35.61	Volunteer Reception
20170606	LINDSAY,JERELYN	CARLTON HILLS	SMARTNFINAL93410609345	49.67	Supplies/food for Volunteer Reception
20170606	LINDSAY,JERELYN	CARLTON HILLS	BAKLAVA KING LLC	33.00	Food for Volunteer Reception
20170606	LINDSAY,JERELYN	CARLTON HILLS	DOLLAR TREE	16.28	Student award frames
20170607	LINDSAY,JERELYN	CARLTON HILLS	MICHAELS STORES 3256	25.39	Supplies for Volunteer Reception
20170607	LINDSAY,JERELYN	CARLTON HILLS	SMARTNFINAL39810803989	14.97	Food for Volunteer Reception
20170607	LINDSAY,JERELYN	CARLTON HILLS	CONROY'S FLOWERS	26.52	Flowers for Volunteer Reception
20170608	LINDSAY,JERELYN	CARLTON HILLS	PARTY CITY	6.44	Supplies for Volunteer Reception
				207.88	
20170601	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	WAL-MART #1917	2.41	Labels for iPad collection
20170602	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	THE HOME DEPOT #0673	228.15	iPad Collection Supplies
20170605	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM	102.49	Toner
20170608	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	THE HOME DEPOT #0673	386.93	Totes for laptop collection
20170612	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	THE HOME DEPOT #0673	45.04	iPad supplies
20170618	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	30.13	Accessories for Pepper Drive television mount
20170619	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	59.99	Digital Signage Mount
20170619	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	BESTBUYCOM802214001512	384.11	Digital signage TV for PD
20170620	MARSMAN,MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE.COM	24.99	Security System
				1264.24	
20170601	MARTIN,SUZANNE	CHET F. HARRITT	BED BATH & BEYOND #651	63.59	Fraudulant use Will be cleared by MFCU
20170611	MARTIN,SUZANNE	CHET F. HARRITT	AWARDS BY NAVAJO	191.11	Awards for 8th grade promotion, student recognition
				254.70	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20170604	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZONPRIME MEMBERSHIP	106.67	Amazon membership for free shipping
20170604	MCGINTY,MIRIAM	SPECIAL EDUCATION	OFFICE DEPOT #5125	6.35	Poster Board for Extended School Year
20170604	MCGINTY,MIRIAM	SPECIAL EDUCATION	OFFICE DEPOT #2371	12.05	Poster Board for Extended School Year
20170614	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	15.55	Radio control car for school psychologist
20170614	MCGINTY,MIRIAM	SPECIAL EDUCATION	INT*IN *TUNED IN TO LE	633.71	Curriculum For Preschool
20170615	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	47.90	Clips for ESY signage
20170620	MCGINTY,MIRIAM	SPECIAL EDUCATION	AMAZON.COM	35.40	Bankers Boxes to archive Special Education Files
20170623	MCGINTY,MIRIAM	SPECIAL EDUCATION	MARMALADE CAFE #15	24.00	Dinner at Conference
20170623	MCGINTY,MIRIAM	SPECIAL EDUCATION	OFFICE DEPOT #5125	16.79	Supplies for ESY
20170623	MCGINTY,MIRIAM	SPECIAL EDUCATION	LOVI S DELICATESSEN	22.89	Dinner at conference
20170625	MCGINTY,MIRIAM	SPECIAL EDUCATION	THE GARDEN GRILL	4.75	Food at Conference
20170626	MCGINTY,MIRIAM	SPECIAL EDUCATION	THE GARDEN GRILL	5.50	Food at Conference
20170626	MCGINTY,MIRIAM	SPECIAL EDUCATION	HILTON GARDEN INN	567.84	Hotel Accommodations at Conference
20170626	MCGINTY,MIRIAM	SPECIAL EDUCATION	THE GARDEN GRILL	4.75	Food at Conference
20170626	MCGINTY,MIRIAM	SPECIAL EDUCATION	GLADSTONES	26.53	Dinner at Conference
				1530.58	
20170606	MCKINNON,KATHY	EDUCATIONAL SERVICES	ALS SPORT SHOP	17.23	ERC Admin - Supplies - Trophy Engraving
20170607	MCKINNON,KATHY	EDUCATIONAL SERVICES	FOOD4LESS #0349	3.01	ERC Admin - Food - Academic Achievement Awards
				20.24	
20170605	MONTLER,BONNER M	EDUCATIONAL SERVICES	DISNEY RESORTS	698.49	PowerSchool University Lodging Charged for remaining balance on 4 night stay Professional Development
				698.49	
20170609	OLANDER,MICHAEL	CAJON PARK	AMAZON.COM	75.40	Birthday Pencils
20170611	OLANDER,MICHAEL	CAJON PARK	ALS SPORT SHOP	37.70	K-8 Perfect Attendance Plaque
20170620	OLANDER,MICHAEL	CAJON PARK	AMAZON MKTPLACE PMTS	268.08	PE Cone Carts
				381.18	
20170602	ORTEGA,KAREN	HUMAN RESOURCES	THE WRAPSHACK	74.96	Lunch for K-6 interviews on 6/1/17
20170615	ORTEGA,KAREN	HUMAN RESOURCES	AWARDS BY NAVAJO	31.34	Employee retirement recognition
				106.30	
20170607	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	DHGATE.COM	355.50	Items for teacher welcome back bags for district-wide professional learning day.
20170609	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	BESTBUYCOM793419009020	416.44	Monitor for conferencing
20170611	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON MKTPLACE PMTS	56.50	Replacement toner.
				828.44	
20170601	RIFFEL,MEREDITH	PUPIL SERVICES	MED SUPPLIER CORPORATI	-194.56	Order cancelled for disposable tips for hearing screener
20170604	RIFFEL,MEREDITH	PUPIL SERVICES	TARGET 00014852	29.07	Baby wipes for SDC classes
20170611	RIFFEL,MEREDITH	PUPIL SERVICES	OFFICE DEPOT #908	49.02	Folders
20170619	RIFFEL,MEREDITH	PUPIL SERVICES	DELL SALES & SERVICE	60.44	Printer ink
20170619	RIFFEL,MEREDITH	PUPIL SERVICES	DELL SALES & SERVICE	60.44	Printer ink
20170619	RIFFEL,MEREDITH	PUPIL SERVICES	DELL SALES & SERVICE	60.44	Printer ink
20170619	RIFFEL,MEREDITH	PUPIL SERVICES	DELL SALES & SERVICE	71.10	Printer ink
				135.95	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20170601	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	19.95	SDC CLASSROOM SUPPLIES
20170601	ROSA,JIM	HILL CREEK	HOMEDEPOT.COM	50.53	CLASSROOM WALL LOCKS
20170605	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	49.72	INSTRUCTIONAL BOOK
20170606	ROSA,JIM	HILL CREEK	REI*GREENWOODHEINEMANN	-26.88	REFUNDED BOOK PURCHASE
20170607	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	16.05	TEACHER SUPPLIES
20170607	ROSA,JIM	HILL CREEK	AMAZON.COM	91.40	PROMOTION SUPPLIES
20170609	ROSA,JIM	HILL CREEK	KNOTT'S BERRY FARM	23.00	FIELD TRIP PARKING
20170609	ROSA,JIM	HILL CREEK	KNOTT'S BERRY FARM	23.00	PARKING FIELD TRIP
20170611	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	27.97	ELECTRICAL CORDS
20170611	ROSA,JIM	HILL CREEK	KNOTT'S BERRY FARM	32.00	ADDITIONAL ENTRY FEE FIELD TRIP
20170611	ROSA,JIM	HILL CREEK	KNOTT'S BERRY FARM	2358.50	ENTRY FEE - FIELD TRIP KNOTTS
20170611	ROSA,JIM	HILL CREEK	KNOTT'S BERRY FARM	-1600.00	REFUNDED ENTRY- ERROR BY PARK
20170611	ROSA,JIM	HILL CREEK	KNOTT'S BERRY FARM	1600.00	FIELD TRIP ENTRY FEE
20170612	ROSA,JIM	HILL CREEK	AMAZON.COM	22.26	SDC CLASSROOM SUPPLIES
20170612	ROSA,JIM	HILL CREEK	AMAZON.COM AMZN.COM/BI	76.24	PROMOTION SUPPLIES
20170613	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	279.98	Campus walkie talkies
20170614	ROSA,JIM	HILL CREEK	OFFICE DEPOT #5125	452.49	Office furniture
20170615	ROSA,JIM	HILL CREEK	REI*GREENWOODHEINEMANN	34.43	Resource book for teacher
20170616	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	203.49	Office supplies
20170618	ROSA,JIM	HILL CREEK	AMAZON.COM	31.25	Office furniture
20170618	ROSA,JIM	HILL CREEK	WWW.COSTCO.COM	441.77	Office supplies
20170618	ROSA,JIM	HILL CREEK	OFFICE DEPOT #5125	593.03	Office furniture
20170619	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	24.66	Office supplies
20170619	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	14.00	SAC Stamp
20170625	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	-135.66	Refund from Amazon
				4703.18	
20170618	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	30.62	Books
20170618	SAUNDERS,LEAH	CARLTON OAKS	OFFICE DEPOT #5125	124.95	Office Copier Paper
				155.57	
20170604	SCHWELLER,JOHN	PUPIL SERVICES	TIGER MEDICAL	353.27	Disposable ear tips for OAE Hearing Screener
20170623	SCHWELLER,JOHN	PUPIL SERVICES	CEC	229.00	Registration for Suzie Martin
				582.27	
20170608	SHEEN,KRISTINA D	OST PROGRAMS	OFFICE DEPOT #908	-22.23	PS-RETURN OF OFFICE SUPPLIES
20170608	SHEEN,KRISTINA D	OST PROGRAMS	OFFICE DEPOT #908	65.73	SUMMER OFFICE SUPPLIES
20170608	SHEEN,KRISTINA D	OST PROGRAMS	OFFICE DEPOT #908	22.23	SUMMER OFFICE SUPPLIES
20170608	SHEEN,KRISTINA D	OST PROGRAMS	DOLLAR TREE	33.99	SUMMER ART/CRAFT SUPPLIES
20170609	SHEEN,KRISTINA D	OST PROGRAMS	MICHAELS STORES 3256	612.41	SUMMER ART AND CRAFT SUPPLIES
20170609	SHEEN,KRISTINA D	OST PROGRAMS	BEST BUY MHT 00011452	96.94	SUMMER MOVIES
20170609	SHEEN,KRISTINA D	OST PROGRAMS	TARGET 00014852	55.73	SUMMER ACTIVITIES AND SUPPLIES
20170611	SHEEN,KRISTINA D	OST PROGRAMS	SAN DIEGO JR THEATRE	756.00	P. SAFE/SUMMER FT ADMISSIONS/ENTRANCE FEES
20170611	SHEEN,KRISTINA D	OST PROGRAMS	OTC BRANDS, INC.	118.23	SUMMER COLORING BOOKS/ART/CRAFT SUPPLIES
20170611	SHEEN,KRISTINA D	OST PROGRAMS	BARNES & NOBLE #2135	160.20	SUMMER BOOKS
20170614	SHEEN,KRISTINA D	OST PROGRAMS	WALMART.COM	131.75	SUMMER MOVIES
20170614	SHEEN,KRISTINA D	OST PROGRAMS	MYSTERIOUS GALAXY	70.52	SUMMER BOOKS
20170618	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	34.06	YALE Summer Sand Box
20170618	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	72.35	Split - PS Summer Crafts (57.97%)
20170618	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	52.45	Split - YALE Summe Crafts (42.03%)
20170619	SHEEN,KRISTINA D	OST PROGRAMS	BARNES & NOBLE #2135	134.53	OTHER/INSTRUCTIONAL-SUMMER BOOKS
				2394.89	
20170606	SIMKO,JOHANNA	CAJON PARK	SMARTNFINAL93110809317	16.37	ELAC Meeting Refreshments
20170607	SIMKO,JOHANNA	CAJON PARK	SMARTNFINAL92910809291	50.88	Student Incentives- Popsicles and end of the year teacher refreshments for last meeting (ice cream and cake)
20170619	SIMKO,JOHANNA	CAJON PARK	AMAZON MKTPLACE PMTS	9.99	Mistaken purchase- returned
20170620	SIMKO,JOHANNA	CAJON PARK	AMAZON.COM	678.46	PE Ball carts for Go OPEN curriculum implementation
20170623	SIMKO,JOHANNA	CAJON PARK	AMAZON MKTPLACE PMTS	-9.99	RETURN OF PURCHASE MADE 6/19
				745.71	
20170611	SIMPSON,DEBRA	RIO SECO	AWARDS BY NAVAJO	172.66	Promotion awards for 8th grade
				172.66	
				27159.38	

Consent Item E.2.5.
 Prepared by Karl Christensen
 August 1, 2017

Approval/Ratification of Change Orders for
 Exterior Painting Projects at Four School Sites and
 Authorization/Ratification to File Notice of
 Completion

BACKGROUND:

Notice of Completion documents were filed with the County Recorder for the Exterior Painting Projects at Four School Sites. Retention amounts withheld from progress payments will be released after 30 days from the date of recording the Notice of Completion.

Below is a synopsis of final costs:

Bid #1718-002-CP – Exterior Painting Project at Cajon Park School	Amount
Original Bid Award	\$39,300.00
Change Order #1 – Extra Stucco Painting	\$3,638.50
Final Costs	\$42,938.50

Bid #1718-003-CO – Exterior Painting Project at Carlton Oaks School	Amount
Original Bid Award	\$38,800.00
Change Order #1 – Extra Painting at Fascia areas & Handball Court	\$3,737.00
Final Costs	\$42,537.00

Bid #1718-004-CFH – Exterior Painting Project at Chet F. Harritt Sch.	Amount
Original Bid Award	\$39,000.00
Change Order #1 – Extra Stucco Painting	\$3,780.00
Final Costs	\$42,780.00

Bid #1718-005 – Exterior Painting Project at PRIDE Academy	Amount
Original Bid Award	\$71,000.00
Change Order #1 – Extra Fascia Painting	\$4,228.00
Final Costs	\$75,228.00

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the final change orders and authorize/ratify filing of Notice of Completion documents for the Exterior Painting Projects at Four School Sites.

This item supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$203,483.50 from Deferred Maintenance funds.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.5.

BACKGROUND:

On March 21, 2017, the Board of Education authorized Administration to seek informal bids utilizing the CUPCCAC bid process for asphalt repairs. "Notices Inviting Bids" were sent to vendors who have registered to be on the District's qualified vendors list. Three vendors attended the mandatory job walk on Wednesday July 19, 2017. The bids were received and opened on July 26, 2017 and the results are as follows:

BID #1718-010-PA - ASPHALT REPAIRS AT PRIDE ACADEMY				
Contractor	Base Bid	Alt 1		Total Bid
Eagle Paving Company	\$11,750	\$6,281		\$18,031
Kirk Paving, Inc.	\$11,200	\$10,600		\$21,800

BID #1718-011-CO - ASPHALT REPAIRS AT CARLTON OAKS SCHOOL				
Contractor	Base Bid	Alt 1	Alt 2	Total Bid
Eagle Paving Company	\$18,876	\$17,215	\$9,354	\$45,445
Kirk Paving, Inc.	\$15,500	\$18,900	\$11,200	\$45,600

BID #1718-012-CP - ASPHALT REPAIRS AT CAJON PARK SCHOOL				
Contractor	Base Bid	Alt 1	Alt 2	Total Bid
Eagle Paving Company	\$16,581	\$5,980	\$15,437	\$37,998
Kirk Paving, Inc.	\$15,900	\$4,500	\$27,500	\$47,900

RECOMMENDATION:

It is recommended that the Board of Education award three Asphalt Bids to Eagle Paving Company for a total of \$101,474 as follows:

Award Bid #1718-010-PA at PRIDE Academy for \$18,031.

Award Bid #1718-01a-CO at Carlton Oak School for \$45,445.

Award Bid #1718-012-CP at Cajon Park School for \$37,998.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$101,474 from Deferred Maintenance funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.6.

Consent Item E.2.7.
Prepared by Karl Christensen
August 1, 2017

Approval/Ratification of Change Orders for
Stucco Work at Carlton Hills School and
Authorization/Ratification to File Notice of
Completion

BACKGROUND:

Notice of Completion documents were filed with the County Recorder for the Stucco Work at Carlton Hills School. Retention amounts withheld from progress payments will be released after 30 days from the date of recording the Notice of Completion.

Below is a synopsis of final construction costs:

Description	Amount
Original Bid Award	\$22,884.00
Change Order #1 – Lath & plaster additional 500 sf of fascia	\$5,721.00
Change Order #2 – Demo horizontal corner bead	\$3,925.62
Final Construction Costs	\$32,530.62

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the final change order and authorize/ratify filing of Notice of Completion documents for the Stucco Work at Carlton Hills School.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$32,530.62 from Deferred Maintenance funds.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.7.

BACKGROUND:

In 2006, the Board of Education adopted a Storm Water Management Plan (SWMP) for the District. The SWMP identifies the best management practices (BMPs) that are being implemented throughout the District to prevent pollution storm water runoff. Provided today for acceptance is the Municipal Storm Water Management Plan Annual Progress Report as prepared by the San Diego County Office of Education's Municipal Storm Water Group. It shows how District staff have made substantial progress in implementing the Board's SWMP, and are continuing work to protect California's storm water from pollution

RECOMMENDATION:

It is recommended that the Board of Education accept the Municipal Storm Water Management Plan Annual Implementation Update.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

None.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.8.

SANTEE SCHOOL DISTRICT
2016-2017 Municipal Storm Water Management Plan
Annual Progress Report



Task	School Year(s)	BMP Implementation Detail
A. Program Management Element		
✓	1. Take Board action to voluntarily adopt SWMP.	2006-12 Complete
✓	2. Take Board Action to amend District Policy to facilitate effective enforcement of storm water requirements.	2011-12 Complete
B. Public Education and Outreach Program		
⊞	1. Discuss storm water issues with custodial and maintenance staff.	Annual; 2006-Present Custodial and maintenance staff receive training at annual meetings, which include basic training on the storm water system, effects of pollution, and pertinent updates on storm water regulations. Grounds crews meet regularly, and maintenance and operations staff meet 9-10 times per year. 2014-Present: Monthly storm water messages provided by the FACJPA are shared with pertinent staff members.
⊞	2. Provide for student participation in educational programs.	Annual; 2006-Present Students continue to participate in a school campus recycling program, outdoor classroom stream activities, Green Apple Day, rainwater harvesting projects, and the Splash Mobile Lab and other County programs, which have reached 670 students since Fiscal Year 2013-14. Three of nine schools currently have the DROPS outdoor classroom programs, and the remainder will be installed by 2019. All include education on the water cycle, ecosystems, and the effects of pollution.
⊞	3. Distribute educational materials to school sites.	Annual; 2006-Present Calendars, posters, coloring books and similar materials were distributed to school sites, and posted/handed out as applicable in prior years. 2014-Present: A storm water opportunities poster is distributed to school sites for posting, and applicable monthly messages provided by the FACJPA are distributed and posted where visible to students, staff, and faculty as appropriate.
✓	4. Gather information regarding the different ways students are already being educated about storm water runoff and pollution.	2013-14 Students learn about the water cycle as part of 4th-8th grade science curriculum, during outdoor classroom stream activities, and on Green Apple day. The DROPS program also includes an educational component with involves the 6th grade students acting as "storm water police". Three of nine schools currently have the DROPS outdoor classroom programs, and the remainder will be installed by 2019.
✓	5. Add storm water language to small contract forms and applications for use of school facilities.	2012-13 Complete

Note: BMP = Best Management Practice ✓ = Task complete ⊞ = Task ongoing ✖ = Task outstanding or planned

SANTEE SCHOOL DISTRICT
2016-2017 Municipal Storm Water Management Plan
Annual Progress Report



Task	School Year(s)	BMP Implementation Detail
C. Public Involvement and Participation Program		
⊞	1. Notify and provide for student and staff participation in storm water related activities in the watershed.	Annual; 2009-Present Provide for student and staff participation in Earth Day and creek cleanup activities, Urban Core recycling programs, and "San-Tree Fest" tree planting day; notify students and staff of opportunities to participate in watershed activities. A storm water opportunities poster including numerous storm water related events and activities is provided by the FACJPA annually and distributed to sites to encourage student and staff involvement in the watershed. Additionally, students and staff continue to participate in Earth Day and creek cleanup activities, Urban Core recycling programs, and tree plantings. 60 trees were planted in 2016-17 as part of this effort.
✓	2. Place copy of Storm Water Management Plan on District website.	2015-16 Complete
✓	3. Gather information to determine how students and staff are involved in watershed activities and document.	2013-14 Students and staff continue to participate in Earth Day and creek cleanup activities, Urban Core recycling programs, and tree plantings.
D. Illicit Discharge Detection and Elimination (IDDE) Program		
✓	1. Prepare outfall maps	2009-11 Outfall maps were prepared, showing where drainage leaves each site, labels were added at inlets in high foot traffic areas, and District staff was trained on the control of non-storm water runoff and proper disposal of chemicals and wash water.
✓	2. Identify and prohibit activities that could result in an illicit discharge.	2009-10; 2015-16 Student car wash activities were disallowed. 2016: Irrigation systems have been upgraded to run with CalSense controllers to eliminate over irrigation, and hose bibs have been outfitted with keys to prevent use by untrained persons, or for uncondoned uses.
⊞	3. Provide and document annual training for District staff and document using sign-in sheets.	Annual; 2011-Present District staff receive training annually, which includes basic training on the storm water system, effects of pollution, and pertinent updates on storm water regulations. 2014-Present: Monthly storm water messages provided by the FACJPA are shared with pertinent staff members.
⊞	4. Install or refresh inlet labels, where needed.	As-Needed; 2013-Present Labels are refreshed as-needed. Additional labels are placed in high traffic areas where applicable.
⊞	5. Revise outfall maps to show storm drain inlets and permanent BMP locations.	Ongoing; 2014-Present In Progress; the District has completed 30% of sites. With assistance from the City and DROPS program, all are expected to be completed by 2020.

Note: BMP = Best Management Practice ✓ = Task complete ⊞ = Task ongoing ✖ = Task outstanding or planned

SANTEE SCHOOL DISTRICT
2016-2017 Municipal Storm Water Management Plan
Annual Progress Report



Task		School Year(s)	BMP Implementation Detail
☉	6. Check for illicit discharges at each site, possibly as part of FIT observations.	Annual; 2013- Present	The District has incorporated IDDE screening into their existing inspection program, and is utilizing the supplemental inspection tool provided by the FACJPA.
E. Construction Site Runoff Control Program			
☉	1. Utilize contract language requiring compliance with CGP at large construction sites (1 acre or greater).	As- Needed; 2009- Present	The District has verified that storm water language is in their architect and construction templates, and when large projects have been underway, the SWPPP is enforced. Currently, there are no active large construction projects in the District.
☉	2. Provide and document annual training for District staff regarding use of BMPs at both large and small (less than 1 acre) construction sites and document.	Annual; 2006- Present	Staff are trained annually on BMPs for small maintenance or landscaping projects. Currently, the only planned construction is related to the DROPS grant desiltation and detention basin installations.
☉	3. Monitor construction activities at small sites and install BMPs where needed to prevent storm water pollution.	As- Needed; 2011- Present	BMPs are deployed as appropriate to activities for small maintenance and landscaping projects.
F. Pollution Prevention/ Good Housekeeping for Operations Program			
☉	1. Identify and take steps to eliminate pollutant sources that may relate to District landscaping, grounds-keeping, custodial, material storage, and transportation activities.	Annual; 2006- Present	The District continues to implement an IPM program, minimize fertilizer use; collect litter, and use green custodial products. Additionally, areas with bare soil have had hydroseeding applied to prevent erosion. Irrigation systems use reclaimed water, and have been upgraded to run with CalSense controllers to eliminate over irrigation, and are adjusted manually to prevent overspray. Hose bibs have been outfitted with keys to prevent use by untrained persons, or for uncondoned uses. Materials stored outdoors have been evaluated for exposure to storm water. Staff has been trained regarding BMPs that should be used to prevent storm water pollution. The Bus Maintenance facility SWPPP is also being implemented.
☉	2. Continue to minimize and take steps to assure that materials stored outside are not exposed to storm water.	Annual; 2011- Present	Most significant materials at the District Maintenance Facility have been placed into shipping containers, beneath a permanent roof, beneath a tarp, or indoors. The District is looking into providing additional protection for temporarily stored items, and moving the few remaining items into covered/contained areas.

Note: BMP = Best Management Practice ✓ = Task complete ☉ = Task ongoing ✘ = Task outstanding or planned

SANTEE SCHOOL DISTRICT
2016-2017 Municipal Storm Water Management Plan
Annual Progress Report



Task		School Year(s)	BMP Implementation Detail
☺	3. Continue to provide and document annual training for District staff and document using sign-in sheets.	Annual; 2011- Present	Grounds and maintenance staff receive training at quarterly meetings, and custodial receive training at annual meetings, which include basic training on the storm water system, effects of pollution, and pertinent updates on storm water regulations. 2014-Present: Monthly storm water messages provided by the FACJPA are shared with pertinent staff members.
☺	4. Inspect facilities, including catch basins and permanent BMPs. Clean where needed to maintain effectiveness in trapping debris and sediment.	Annual; 2011- Present	The District has incorporated storm drain and BMP inspection and maintenance into their existing inspection program, and is utilizing the inspection tool provided by the FACJPA. These activities occur in the summer and the facilities are rechecked before the rainy season, and prior to forecasted rain events. Each school has maintenance staff assigned to accomplish these additional checks in a timely manner.
☺	5. Identify special activities where there is the potential for storm water pollution. Take steps to prevent storm water pollution.	Annual; 2011- Present	Cafeterias have been identified as a potential pollutant source. To prevent pollutant discharge, all food waste is bagged prior to placement in dumpsters. Lids are kept closed, and disposal areas are kept free of waste materials and liquids. Lids are kept closed, and disposal areas are kept free of waste materials and liquids. Covers have been obtained for trash cans to prevent pest access and pollution. Fabric screens have been installed on fences to prevent litter transport and allow easier cleaning.
G. Post Construction Storm Water Management Program			
☺	1. Identify and inspect existing post-construction BMPs. Provide maintenance as necessary to maintain BMP effectiveness.	Annual; 2010- Present	The District has installed pervious pavement, a retention basin, and vegetated swales at Pepper Drive School. All post-construction BMPs are inspected annually, and cleaned out/maintained as needed as part of regular facility maintenance procedures. Wash-out areas and desiltation basins are recommended for all small projects to protect waterways.
☺	2. Include County post-construction BMPs on both major and minor and improvement projects where possible.	As- Needed; 2011- Present	DROPS grant improvement projects are underway. The following resources are consulted when considering improvement projects: - City of Santee: www.ci.santee.ca.us/Index.aspx?page=361 - County of San Diego (for new construction or renovation) See Chapter 4 – Guidance for Selection of Permanent BMPs in the San Diego County Standard Urban Storm Water Mitigation Plan for Land Development and Public Improvement Projects: www.sdcounty.ca.gov/dpw/watersheds/susmp/susmp.html - San Diego County Low Impact Development Handbook: www.sdcounty.ca.gov/dplu/docs/LID-Handbook.pdf

Note: BMP = Best Management Practice ✓ = Task complete ☺ = Task ongoing ✖ = Task outstanding or planned

SANTEE SCHOOL DISTRICT
2016-2017 Municipal Storm Water Management Plan
Annual Progress Report



Task	School Year(s)	BMP Implementation Detail
H. Effectiveness Assessment		
✓	1. Develop plan to track short- and long-term progress.	2015-16
		The District is implementing a storm water work order procedure to better track activities and maintenance. Rain event pre and post inspections and cleanups are conducted when rain is forecast, and notices are sent to staff as reminders. Training logs are retained to track education
↻	2. Evaluate the effectiveness of the District's existing storm water management program. Determine steps the District can take to further mitigate impacts on storm water quality.	Ongoing; 2014-Present
		The District has evaluated the effectiveness of its storm water management program efforts at its municipal and bus maintenance facility yards, and identified areas where improvements were needed. Significant improvements were made to housekeeping and storage BMPs, and several sites have undergone minor improvements including rainwater capture and reuse systems, and rerouting downspouts to landscaping. The DROPS Grant program was also secured to add treatment facilities at school sites. Staff training has been effective at correcting historical behaviors such as lunch area power washing.
✓	3. Identify how existing control measures and or activities can be modified to improve the effectiveness of the District storm water management program.	2016-17
		Santee school district is focusing on increasing Low Impact Development (directing runoff to landscaping, rain water harvesting, etc.) or projects like the DROPS grant projects have been rain barrels at gardens Sycamore school has added a few to date and all schools will have 1-2 500 gallon rain cisterns by 2019 as part of the Drops grant. Reducing silt and increasing ground water recharge at all storm drain inlets in or near landscape areas has been implemented extensively at pepper drive school and with Drops grant projects at Carlton Hills, Hill creek and Prospect avenue schools with more planned through 2019 at all schools. These small LID landscape project installations we have been doing, as opportunities arise.

Note: BMP = Best Management Practice ✓ = Task complete ↻ = Task ongoing ✕ = Task outstanding or planned

Consent Item E.3.1.

Approval of Memorandum of Understanding with Azusa Pacific University for Placement of Practicum Students and Interns; Student Teachers, School Counseling and School Psychology Field Program, and Administrative Services

Prepared by Dr. Stephanie Pierce
March 21, 2017

BACKGROUND:

Santee School District has entered into cooperative agreements with various universities in the past to provide field laboratory classroom placement for practicum students, student teachers, and interns. Santee School District has received a Memorandum of Understanding with Azusa Pacific University for this purpose in the Teacher Credential, School Counseling and School Psychology Program, and Administrative Services. The terms of the agreement shall commence on July 1, 2017 and continue through June 30, 2022.

RECOMMENDATION:

Administration recommends that the proposed Memorandum of Understanding with Azusa Pacific University for teacher, school counseling and school psychologist, and administrative services educational fieldwork be approved by the Board of Education.

This recommendation supports the following District goal:

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

Azusa Pacific University shall pay the District for field laboratory classroom placement of student teachers at the rate of \$100.00 for each full-time student teacher and \$200.00 for each full-time special education student teacher. This money is designated to the Master Teacher.

STUDENT ACHIEVEMENT IMPACT:

This agreement supports student learning by placing a practicum student, student teacher or intern in the classroom and provides students with an additional instructional resource.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.



MEMORANDUM OF UNDERSTANDING

THIS AGREEMENT entered into by and between **Azusa Pacific University**, hereinafter called the **UNIVERSITY** and **Santee School District**, hereinafter called the **DISTRICT**:

W I T N E S S E T H

WHEREAS, the governing board of a school district may enter into agreements with a college or university approved by the Commission on Teacher Credentialing as a teacher education institution (Ed. Code Section 44227), to provide educational field experiences as may be called for in the requirements of the various authorized credentials for public school service; and

WHEREAS, any such agreement may provide for the payment in money or in services for the services rendered by the school district of an amount not to exceed the actual cost to the school district of the services rendered; and

WHEREAS, the University operates fully-accredited educational programs for its candidates; and

WHEREAS, it is to the mutual benefit of the University and the District to make a program of educational fieldwork experiences available to the University's candidates at the District's facilities.

NOW, THEREFORE, it is mutually agreed upon between the parties as follows:

GENERAL TERMS AND CONDITIONS

1. **Term.** The term of this agreement shall commence on **July 1, 2017** and terminate on **June 30, 2022**.
2. **Termination.** Notwithstanding anything herein contained to the contrary, either party may terminate this agreement with thirty (30) days written notice to the undersigned. In the event of early termination of this agreement, candidates who have not yet completed their K-12 Educational field experience assignment in the District may complete their assignment at the discretion of the University. Nothing in this agreement shall limit the right of the University, acting in its sole discretion, to remove a candidate from the K-12 setting at any time.
3. **Amendments.** The provisions of this agreement may be altered, changed, or amended, by mutual written consent of the parties hereto.
4. **Execution.** This agreement may be executed in one or more counterparts, all of which shall constitute one and the same document. Counterparts may be exchanged by facsimile or email. Each counterpart, whether an original signature or a facsimile copy, shall be deemed an original as against any Party who signed it.

5. Insurance.

- a. The District shall maintain minimum insurance coverage for Worker's Compensation, including Employer's Liability, covering its employees. The University shall maintain minimum insurance coverage for Worker's Compensation, including Employer's Liability, covering its employees and candidates.
- b. The District shall carry professional liability insurance coverage in the amount of \$1,000,000 per limit and \$3,000,000 in the aggregate, for its employees and agents. The University shall carry professional liability insurance coverage in the amount of \$1,000,000 per limit and \$3,000,000 in the aggregate, for its employees, agents, and candidates. The District shall maintain general liability insurance coverage in the amount of \$1,000,000 per incident and \$3,000,000 in the aggregate, covering its employees and agents. The University shall maintain general liability insurance coverage in the amount of \$1,000,000 per incident and \$3,000,000 in the aggregate, covering its employees, agents, and candidates.
- c. The District maintains proof of all insurance coverage and will provide said proof to the University upon request. The University maintains proof of all insurance coverage and will provide said proof to the District upon request.
- d. The employment status of candidates and the responsibility for insurance coverage for candidate activities depends upon the status of the candidates as set forth below:
 - i. Candidates Participating in Unpaid K-12 Educational Field Experience not at Candidate's Place of Employment: If the University's candidates are participating in an unpaid K-12 educational field experience not at his or her place of employment, it is understood that the University's candidates are fulfilling specific requirements for field experiences as part of a degree or credential program requirement, and therefore, the University's candidates do not thereby become employees of the District by virtue of their field experience. The University shall be responsible for providing insurance coverage for such candidates, pursuant to Sections 5.a and 5.b of this agreement.
 - ii. Candidates Participating in Unpaid K-12 Educational Field Experience at Candidate's Place of Employment: If the University's candidates are participating in an unpaid internship or field experience at his or her place of employment, it is understood by that the University and the District shall keep the field experience and work duties of the University's candidates strictly separate. The University shall be responsible for providing insurance coverage for such candidates' field experience pursuant to Section 5.a and 5.b of this agreement. The District shall be responsible for providing insurance coverage for such candidates' activities as a District employee pursuant to Section 5.a and 5.b of this agreement.
 - iii. Candidates Participating in Paid K-12 Educational Field Experience: If the University's candidates are provided with a nominal stipend from the District intended to reimburse them for estimated expenses related to their field experience, the University's candidates do not thereby become employees of the District, and the University shall be responsible for providing insurance coverage for such

candidates pursuant to Sections 5.a and 5.b of this agreement; however, the District shall be responsible for issuing a Form 1099 reporting the stipend to the Internal Revenue Service. If, however, the University's candidates are paid by the District for their services, then they become employees of the District, and the District is responsible for all employee obligations and for insuring the activities of such candidates under Section 5.a and 5.b of this agreement.

6. Confidentiality.

- a. All verbal and written information exchanges, as well as proprietary information relating to business practices, procedures or methods of the District or the project shall remain strictly confidential and shall not be disclosed without consent of the District. The University agrees to notify candidates that they are responsible for respecting and maintaining the confidentiality of all information with respect to all students of the District.
- b. The University and the District agree to comply with the Family Educational Rights and Privacy Act (FERPA) of 1974, and all requirements imposed by or pursuant to regulation of the Department of Education to the end that the rights and privacy of the students enrolled in the District and of their parents are not violated or invaded. This assurance is given to obtain access to individual student data for the purpose of using said data to fulfill assignments or contractual obligations with the District. The provisions of the Family Educational Rights and Privacy Act of 1974 include, but are not limited to ensuring that (a) no identification of students or their parent(s)/guardian(s) by persons other than representatives of the University and required persons performing activities mandated by the California Department of Education, California Commission on Teacher Credentialing (i.e. auditors) is permitted; (b) the individual student data will be destroyed when no longer needed for the purpose(s) for which they were obtained; (c) no access to individual student data shall be granted by the University to any other persons, agency, or organization without the written consent of the pupil's parent/guardian, except for sharing with other persons within the District or representatives of the University, so long as those persons have a legitimate interest in the information; (d) the District will not disclose the candidate records of the University's candidates except to University and District officials who have a legitimate need for the information consistent with their official responsibilities.

7. **Non-Discrimination.** The University and the District agree to make no distinction among candidates covered by this agreement on the basis of race, color, religion, national origin, gender, age, disability, or status as a veteran.
8. **Transportation of Students.** Neither the University nor the District will provide transportation for candidates between the University and the District school. Each candidate shall be responsible for his or her transportation.
9. **Scope of Authority.** The District shall exercise exclusive control over the administration, operation, maintenance and management of the District and its schools, and the University's candidates while they are in residence at the District. Subject thereto, the University shall exercise control and supervision over the operation, curriculum, faculty and candidates of the University within the prescribed framework.

10. Indemnification.

- a. The University shall indemnify, save and hold harmless the District, its officers, directors, and employees from and against all obligations, claims and liabilities of any kind under state or federal law (including costs and attorneys fees) that may arise out of negligent acts or omissions of the University, and its officers, directors, candidates and employees during the course and scope of a University candidate's clinical training.
- b. The District shall indemnify, save and hold harmless the University, its officers, directors, and employees from and against all obligations, claims and liabilities of any kind under state or federal law (including costs and attorneys fees) that may arise out of negligent acts or omissions of the District, and its officers, directors, or employees during the course and scope of a University candidate's clinical training.

11. Scope of Work.

TEACHER EDUCATION STUDENT TEACHING

“Student teaching” as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the District (a) holding a valid Clear Teaching Credential in the content area for which they are providing supervision and have a minimum of three years of content area K-12 teaching experience. The district supervisor must have demonstrated exemplary teaching practices as determined by the District and University.

The University shall provide district employed supervisors a minimum of 10 hours of initial orientation to the program curriculum, about effective supervision approaches such as cognitive coaching, adult learning theory, and current content-specific pedagogy and instructional practices.

The District shall provide teaching experience through student teaching in schools and classes of the district for candidates who are assigned by the University to student teaching in schools or classes of the District. Classrooms where candidates complete students teaching must include K-12 students who are English Learners; on an IEP, 504 Plan or GATE; and students from underserved groups. Such student teaching shall be provided in such schools or classes of the District, and under the direct supervision and instruction of such employees of the District as the District and the University through their duly authorized representatives may agree upon. It is understood that the matching of candidate and district-employed supervisor must be a collaborative process between the school district and the university.

The University recognizes for the purposes of implementing the video requirement for the Teaching Performance Assessment (TPA), the University places candidates only where the candidate is able to record his/her teaching with K-12 students. The University requires candidates to affirm that the candidate has followed all applicable video policies of the District for the TPA task requiring a video.

The District recognizes the importance of facilitating placements that allow candidates to complete the Teaching Performance Assessment (TPA), and has necessary policies and procedures in place related to the appropriate use of video for instruction and assessment.

The District may, for good cause, refuse to accept for student teaching any candidate of the University assigned to student teaching in the District and upon request of the District, made for good cause, the University shall terminate the assignment of any candidate of the University to student teaching in the District.

The University will ensure candidates who participate in student teaching have satisfied the additional requirements of (a) meeting the California Basic Skills requirement, (b) demonstrating Subject Matter Competence (or 4/5 of Subject Matter Competence for Undergraduates in an approved Subject Matter Preparation Program), (c) meeting U.S. Constitution, (d) possessing a valid certificate of clearance, (e) have a negative TB test within 2 years of the end date of the student teaching assignment.

“Full-time student teaching” is an assignment for the regular school day (at least seven hours) for 16 weeks including all duties normally performed by a teacher. The 16 weeks aligns with the University’s Fall and Spring semesters.

At the secondary level, a full-time assignment is a full school day (at least seven hours) with a minimum of four periods of student teaching, one period of planned observation, and one preparation period for sixteen weeks. For this, the University will pay the District for performance by the District of all services required at the rate of two hundred dollars (\$200) for each full-time student teacher.

For special education, a full-time assignment is a full school day (at least seven hours) in an appropriate mild/moderate or moderate/severe setting for sixteen weeks. For this, the University will pay the District for performance by the District of all services required at the rate of two hundred dollars (\$200) for each full-time student teacher.

At the elementary level a full-time assignment is a full school day (at least seven hours) for eight weeks in a primary (K-3) classroom and eight weeks in an intermediate (4-6) classroom. For this, the University will pay the District for performance by the District of all services required at a rate of one hundred dollars (\$100) for each full-time student teacher.

An assignment of a candidate of the University to student teaching in schools or classes of the District shall be, at the discretion of the University for approximately one semester; a Fall semester to be approximately end of August to beginning of December and a spring semester to be approximately the beginning of January to beginning of May.

Within a reasonable time following the close of each assignment, the University will send a Master Teacher Stipend Summary Sheet to the District and the District shall submit an invoice, to the

University for payment, at the rate provided herein, for all student teaching assignments provided by the District under and in accordance with this agreement during said semester.

TEACHER EDUCATION INTERN TEACHING

“Intern teaching” as used herein and elsewhere in this agreement means active participation in a teacher internship program pursuant to California Education Code Section 44450 whereby University candidates may be placed as Intern teachers in District Schools. An Intern candidate is authorized to assume the functions authorized by the appropriate Multiple Subject, Single Subject, or Education Specialist Credential. The Intern candidate’s services meet the instructional needs of the participating district. The Intern candidate does not displace other certificated employees in the participating district, and this agreement meets with the District’s contractual specifications with certificated employees.

The District will assign each Intern candidate a certified mentor/support provider who will be responsible for overseeing and offering support to the intern throughout the internship teaching year(s). The District agrees to provide to the University the name of the mentor/support provider for each term. The certified mentor/support provider must (a) hold a valid corresponding Clear or Life credential, (b) have completed a minimum of three years of successful teaching experience, (c) have EL Authorization if he/she is providing supervision and support to a candidate who does not have EL Authorization.

The District must ensure sufficient resources are provided including the identification of protected time for district provided support providers to work with the Intern candidates within the school day to deliver the appropriate support/mentoring and supervision to the candidate and an evaluation of the site support that is provided.

The University will ensure candidates in the Internship Program hold a Baccalaureate degree or higher from a regionally accredited institution of higher education and have satisfied the additional requirements of (a) California Basic Skills requirement, (b) demonstrating Subject Matter Competence, (c) meeting U.S. Constitution, (d) possessing a valid certificate of clearance, (e) have completed the required Pre-service Training.

The University will assign a university supervisor to support the intern who will work cooperatively with the district personnel designated above. The university supervisor will confer with both the site administrator and the mentor/support provider for the intern. The University supervisor will have the following minimum qualifications (a) have current knowledge in the content area of the candidate; (b) have the ability to model best professional practices in teaching learning, scholarship, and service; (c) have knowledge about diverse abilities, cultural, language, ethnic, and gender diversity; and (d) understand the context of public schools and have a thorough grasp of the academic standards, frameworks, and accountability systems that drive the curriculum of public schools.

The District and the University will work in partnership to provide a minimum of 144 hours of support/mentoring and supervision to each Intern candidate each school year. Intern students without an EL authorization are required to receive 45 hours of EL support. The District will provide approximately 2/3 of the support/mentoring and supervision in the form of content specific coaching; grade level or department meetings; new teacher orientation; coaching from an administrator; co-planning with a special educator or English learner expert to address special needs or English learner students; demonstration lessons or co-teaching activities with a mentor/support provider, coach or supervisor; intern candidate observation of other teachers and classrooms; editing work-related writing; professional learning communities activities addressing issues in the intern's classroom; OR other support and supervision activities. The University will provide approximately 1/3 of the support/mentoring and supervision in the form of field mentors, seminars, peer/faculty support; classroom observations and coaching; intern observation of other teachers and classrooms; email, phone, and/or video conferencing support related to observations, problem-solving, planning curriculum, and/or instruction; professional literature/research discussion groups facilitated by appropriately credentialed program faculty; OR other support and supervision activities. The University is responsible for documentation of support/mentoring and supervision.

The District and the University agree to the allocation of additional personnel, time, and resources for individuals who have not yet earned an English learner authorization. The participating district will identify an individual who is immediately available to assist Intern candidates with planning lessons that are appropriately designed and differentiated for ELs, for assessing language needs and progress, and to support language accessible instruction. This individual must have an EL authorization.

The District and the University agree to provide access to those who will be evaluating the performance of the candidate to provide knowledge on the performance of Intern candidates and any areas of needed additional support or supervision.

SCHOOL COUNSELING & SCHOOL PSYCHOLOGY FIELD PROGRAM

The District agrees to appoint a staff member as District Representative to administer the District's responsibilities related to the Program and collaborate with the Coordinator of Field Education for School Counseling and School Psychology in implementing the candidate's field experience at the District. The District Representative shall be responsible for on-going communication with the University, as well as the designation of District employees to serve as Field Supervisors responsible for direct supervision of assigned candidates. All staff members designated as Field Supervisors shall meet the CCTC criteria for supervising students. In the absence of the Field Supervisor so designated, suitable alternate persons will be designated and available.

The District Representative and Field Supervisors shall be granted with sufficient time to supervise, plan and implement the field experience including, when feasible, time to attend relevant meetings and conferences.

The District shall (a) support continuing education and professional growth and development of those staff members of the District responsible for supervision of assigned candidates; (b) provide the physical facilities and equipment necessary to conduct the field experience; (c) provide assigned candidates, whenever possible, with the use of library facilities, reasonable study and storage space; (d) make available to the University a written description of the planned educational program (including objectives) to be followed during field experience; (e) advise the University of any changes in its personnel, operations or policies which may affect the field experience; (f) permit inspection by the University of the facilities, services available for learning experiences, candidate records, and other items pertaining to the field experience; (g) determine the number of candidates which the District can accommodate during a given period of time and accept only the number of students which the District can accommodate; and (h) provide access to the University and its candidates the applicable District rules and regulations with which they are expected to comply.

The District shall evaluate the performance of assigned candidates on a regular basis using the evaluation form supplied by the University or one that is regularly used by the District. The completed evaluation will be forwarded to the University promptly upon conclusion of each candidate's field experience. Notice will be provided to the University, as soon as practical and at least by mid-term of a candidate's field experience, of any serious deficiency noted in the ability of the candidate to progress toward achievement of the stated objectives of the field experience. The District shall otherwise have the right to terminate any candidate whose health of performance is a detriment to any patient's well-being or to achievement of the stated objectives of the candidate's field experience. Prior to such termination, the District shall notify the University's Coordinator of Field Education.

The University agrees to appoint a staff member as Coordinator of Field Education to administer the University's responsibilities related to the Program and oversee the candidates' field experience at the District. The Coordinator of Field Education shall be responsible for on-going communication with the District.

The University agrees to assume responsibility for assuring compliance with applicable educational standards established by the California Commission on Teacher Credentialing (CCTC), Council for the Accreditation of Educator Preparation (CAEP), and National Association of School Psychologists (NASP).

The University agrees to notify the District, at a time mutually agreed upon, of its planned schedule of candidate assignments, including each candidate's name, level of academic preparation, and length and date of the field experiences. The university shall refer to the District only those candidates who have satisfactorily completed the prerequisite didactic portion of the curriculum.

The University agrees to advise assigned candidates regarding appropriate health and professional liability insurance. All candidates will be covered by the University's group professional liability insurance as required by the terms of this agreement.

The University agrees to orient the candidates to the District's requirements for acceptance, and to have assigned candidates provide, prior to commencement of their field assignments, any of the following information as may be required by the District to determine whether the candidates meet the District's requirements for field program participants: (i) health screening information, such as copies of any reports of physical examinations, immunizations, or medical tests; and (ii) background checks, such as a criminal background check, confirmation that the candidate is not a sexual offender or listed in any child abuse registry, or confirmation that the candidate is not on an OIG or GSA exclusion list; and (iii) drug screening.

The University agrees to require assigned candidates to comply with existing pertinent rules and regulations of the District and all reasonable directions given by qualified District personnel during periods of field assignment and while on District premises.

The University agrees to supply the District with appropriate forms to be used in evaluating the performance of the assigned students or to accept the forms regularly used by the District.

The University and the District agree to establish the educational objectives for the Program, devise methods for their implementation, and continually evaluate the Program to determine its effectiveness.

SCHOOL COUNSELING & SCHOOL PSYCHOLOGY INTERN

The Intern School Counselor or School Psychologist is authorized to assume the functions that are authorized by the Pupil Personnel Services School Counseling or School Psychology Internship Credential.

The University shall ensure candidates in the Internship Program hold a Baccalaureate degree or higher from a regionally accredited institution of higher education and have satisfied the additional requirement of passing the CBEST exam.

The University shall provide a supervisor to work cooperatively with the Intern School Counselor or School Psychologist and site supervisor.

The District shall authorize an appropriately credentialed School Counselor or School Psychologist to supervise the Intern School Counselor or School Psychologist.

The District shall ensure no Intern School Counselor or School Psychologist will have his/her salary reduced by more than one-eighth of the total contracted pay to cover costs of site supervision. The salary of the Intern School Counselor or School Psychologist shall not be less than the minimum base salary paid regularly certificated personnel in similar positions.

The District agrees that the Intern School Counselor or School Psychologist will remain an employee of the District for the term of the issued Internship Credential or completion of the program, whichever occurs first.

The District shall ensure that the Intern School Counselor or School Psychologist does not displace other certificated Pupil Personnel Services employees in the District.

ADMINISTRATIVE SERVICES PRELIMINARY FIELD EXPERIENCE

The Administrative Services Preliminary Credential Program can more successfully prepare candidates for leadership roles when there is active collaboration between Districts and the University. To that end, this agreement seeks to ensure that candidates receive adequate guidance, mentoring, and assistance from the candidate's mentor as well as from the university fieldwork supervisor and course instructors, aligned with the standards of the California Commission for Teacher Credentialing.

The District agrees to select a site for the candidate that is conducive to learning the skills of educational and instructional leadership and designate a certified administrator at the candidate's site who has successful leadership experience as a mentor to provide support and counseling to the candidate and to evaluate the candidate's performance in collaborative efforts with the university supervisor. The selected site shall provide opportunities for the candidate to experience responsibilities that are closely related to the job performance requirements of administrators. The designated certified administrator providing supervision shall review and provide input into the Administrative Services Preliminary Credential Program fieldwork materials, activities, assessments, and procedures; complete any and all fieldwork assessments of the candidate in a timely manner; meet with the university fieldwork supervisor as needed to discuss the candidate's progress and professional development needs; and participate in the assessment of the candidate's performance on an ongoing basis.

The University agrees to provide a university fieldwork supervisor that will periodically visit the site or be available via technological means for the candidate, and/or the designated certified administrator to discuss pertinent issues and progress towards established performance expectations. The University agrees to provide guidance to the candidate including conducting seminars related to the fieldwork experience and expectations to complete all fieldwork requirements.

ADMINISTRATIVE SERVICES INTERN

The Intern administrator is authorized to assume the functions that are authorized by the Administrative Services Internship Credential.

The University shall ensure candidates in the Internship Program hold a Baccalaureate degree or higher from a regionally accredited institution of higher education and have satisfied the additional requirements of (a) holding an appropriate clear or life teaching or services prerequisite credential, (b) passing the CBEST exam, and (c) have five years of successful teaching or appropriate service experience.

The University shall provide a supervisor to work cooperatively with the Intern administrator and site supervisor.

The District shall authorize an on-site administrator to supervise the Intern administrator.

The District shall ensure no Intern administrator will have his/her salary reduced by more than one-eighth of the total contracted administrative pay to cover costs of site supervision. The salary of

the Intern administrator shall not be less than the minimum base salary paid regularly certificated administrative personnel in similar positions.

The District agrees that the Intern administrator will remain a management employee of the District for the term of the issued Internship Credential or completion of the program, whichever occurs first.

The District shall ensure that the Intern administrator does not displace other certificated administrative employees in the District.

ADMINISTRATIVE SERVICES CLEAR FIELD EXPERIENCE

The Administrative Services Credential Program can more successfully prepare candidates for leadership roles when there is active collaboration between Districts and the University. To that end, this agreement seeks to ensure that candidates receive adequate guidance, mentoring, and assistance from the candidate's mentor as well as from the university fieldwork supervisor, aligned with the standards of the California Commission for Teacher Credentialing.


The District agrees to designate a certified administrator at the candidate's site who has successful leadership experience as a mentor to provide support and counseling to the candidate and to evaluate the candidate's performance in collaborative efforts with the university supervisor. The designated certified administrator providing supervision shall review and provide input into the Clear Administrative Services Credential Program fieldwork materials, activities, assessments, and procedures; complete any and all fieldwork assessments of the candidate in a timely manner; meet with the university fieldwork supervisor as needed to discuss the candidate's progress and professional development needs; and participate in the assessment of the candidate's performance on an ongoing basis.

The University agrees to provide a university fieldwork supervisor that will periodically visit the site or be available via technological means for the candidate, and/or the designated certified administrator to discuss pertinent issues and progress towards established performance expectations. The University agrees to provide guidance to the candidate including conducting seminars related to the fieldwork experience and expectations to complete all fieldwork requirements.

The following signatures hereby indicate approval of this agreement:

Azusa Pacific University

Santee School District

By 
Rebekah Harris,
Assistant Dean of Accreditation and Assessment
Date 03/20/2017
Azusa Pacific University
School of Education
P.O. Box 7000
Azusa, CA 91702

By _____
Name: _____
Title: _____
Date _____

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Mallard, Hannah (replacing Chonka/Poirier)	Sycamore Canyon	III-01	\$0.00	\$50,504.00	08-14-17
2. Tellef, Shannon	Cajon Park / Rio Seco	III-10	\$0.00	\$63,661.00	08-14-17

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Bakke, Christy (replacing Kim Barvinchak)	UPLQA to <i>Pepper Drive</i>	VI-07	\$0.00	<i>\$71,854.00</i>	08-14-17
2. Bonser, Kristen (replacing Diann Albert)	Hill Creek to <i>PRIDE Academy</i>	Vice Principal <i>MGT 02 (Corrected Salary Step)</i>	\$96,916.00	\$96,916.00	07-01-17

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date
1. Larkin, Andrea	Carlton Oaks	VI-19	Medical	8/14/17

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

Classified Staff continued

J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Gribble, Deborah	Carlton Oaks to Cajon Park	Instructional Assistant, Special Ed I 20 E / 6.25 hrs	\$2,552.71	\$2,552.71	08-21-17

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Adams, Gina	Santee Success Program	Instructional Assistant	Retirement	6-14-17
2. Nacarato, Angela	Carlton Hills	Early Childhood Group Leader I	Resignation	8-1-17

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

Administration recommends approval of listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants. This recommendation supports the following District goal: Assure the highest quality of school district services, including, but not limited to, academic, social, emotional and health services by hiring and retaining employees with not only required technical skills in the areas of their responsibilities but also the ability to handle diverse challenges.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.1.

Consent Item E.4.2. Adoption of Resolution No. 1718-03 to Eliminate, Layoff and/or Reduce a Classified Non-Management Position
Prepared by Tim Larson
August 1, 2017

BACKGROUND:

Administration has been informed that a student requiring 1:1 assistance will not be returning to Carlton Oaks School for the 2017-2018 school year. As a result, one (1) Instructional Assistant, Special Education II position will no longer be necessary.

All employees affected by this action will receive an offer of employment in lieu of layoff. Any employee laid off or reduced in hours will receive a 60-day notice of layoff and be placed on a reemployment list for no less than 39-months.

RECOMMENDATION:

It is recommended that the Board of Education approve to eliminate the following position effective October 4, 2017:

- One (1) 5.75-hour Instructional Assistant, Special Education II position at Carlton Oaks School

FISCAL IMPACT:

The annual savings to the General Fund for eliminating an Instructional Assistant, Special Education II position will be \$30,186.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students and programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.2.

**SANTEE SCHOOL DISTRICT
Resolution No. 1718-03**

**ELIMINATE, LAYOFF AND/OR REDUCE
CLASSIFIED NON-MANAGEMENT POSITION**

WHEREAS, due to receiving notice that a student requiring 1:1 assistance will not be returning to Carlton Oaks School for the 2017-2018 school year, an Instructional Assistant, Special Education II position will no longer be necessary;

NOW, THEREFORE, BE IT RESOLVED that as of the 1st day of August 2017, the Governing Board of Santee School District approved to elimination, layoff and/or reduction the following position effective October 4, 2017:

- One (1) 5.75-hour Instructional Assistant, Special Education II position at Carlton Oaks School

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employees that their position will be eliminated and/or reduced in work hours/year pursuant to applicable provisions of the Education Code of the State of California, such notice to be given sixty (60) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 1st day of August 2017, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 8/1/17

Clerk, Board of Education

Consent Item E.4.3.
Prepared by Tim Larson
August 1, 2017

Approval of Short Term Position

BACKGROUND:

Due to extensive rainfall resulting in the growth of weeds throughout the District at an extreme rate, there is a need to hire a short term grounds maintenance worker for abatement services.

In addition, a short term mover position will be needed to support site staff moves throughout the District at the beginning of the new school year.

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are several short term employment opportunities.

RECOMMENDATION:

It is recommended that the Board of Education approve the following:

- One (1) Grounds Maintenance Worker I position for up to 8.0 hours per day for weed abatement August 2 – September 5, 2017
- One (1) Mover for up to 8.0 hours per day to support site staff moves between August 2 – September 5, 2017

FISCAL IMPACT:

The daily cost for a Grounds Maintenance Worker I position will be approximately \$175. The daily cost for a mover position will be approximately \$150.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all programs and departments.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.3.

Item F. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Discussion and/or Action Item F.1.1.

Approval of 2017-18 Contract with San Diego County Superintendent of Schools (SDCSS) for Professional Coaching Services

Prepared by Kristin Baranski
August 1, 2017

BACKGROUND:

Developing the best educational leaders possible is critical in creating high quality of learning environments in schools. Leadership development is a prerequisite for healthy school operations and substantive student achievement. Leadership coaching is a powerful and cost-effective means for developing school leaders, in conjunction with other leadership development strategies and by itself. By engaging in personalized coaching services, a school leader invests in the most important lever for school improvement available: oneself.

The San Diego County Office of Education has a positive reputation for providing personalized coaching services for school leaders. In conjunction with District administration, the San Diego County Superintendent of School will provide support in building capacity and expertise of site principals through professional coaching services in the following key areas: (1) analysis of instruction, (2) informal classroom feedback to promote instructional improvement, (3) strengthening stakeholder communication, and (4) site professional learning support.

SDCSS Services shall include:

- i. Quarterly planning and coordination meetings with Superintendent (no cost)
- ii. Each principal (9 sites) shall receive 12 hours of embedded individual coaching from a SDCSS Executive Leadership Coach
- iii. One SDCSS Executive Leadership Coach will facilitate group coaching activities at three scheduled DISTRICT principal triad classroom walks for each Principal Triad Group (for a total of 9 sessions provided to DISTRICT-coach provides up to 3 hours of facilitative coaching for each session)

The term of this agreement shall be for the 2017-18 school year, ending June 30, 2018.

RECOMMENDATION:

It is recommended that the Board of Education approve the contract between San Diego County Superintendent of Schools for professional coaching services.

FISCAL IMPACT:

The total cost for the coaching services shall be \$15,750 from the professional development budget.

Motion: _____ Second: _____ Vote: _____

Item F.1.1.

**SERVICE AGREEMENT BETWEEN
SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS
AND
SANTEE SCHOOL DISTRICT**

This Agreement is made and entered into by the Santee School District, hereinafter referred to as **DISTRICT**, and San Diego County Superintendent of Schools, hereinafter referred to as **SDCSS**.

I. PURPOSE & SCOPE

The purpose of this Agreement is to provide support for DISTRICT in building capacity and expertise of site principals through professional coaching services in the following key areas: (1) analysis of instruction, (2) informal classroom feedback to promote instructional improvement, (3) strengthening stakeholder communication, and (4) site professional learning support.

II. DISTRICT RESPONSIBILITIES UNDER THIS AGREEMENT

DISTRICT shall undertake the following activities:

- District Office leadership participates in quarterly meetings to plan, align, coordinate, and monitor progress, and determine next steps toward building and strengthening principal expertise.
- Ensure principals attend all coaching sessions and triad classroom walks as appropriate.

III. SDCSS RESPONSIBILITIES UNDER THIS AGREEMENT

SDCSS agrees to undertake the following activities:

- Provide cabinet level coordination and planning (quarterly).
- Provide professional coaching services for each principal.

IV. IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

1. Terms and Conditions

- A. The Term of this Agreement shall be for the 2017-2018 school year, ending June 30, 2018.
- B. DISTRICT agrees to pay SDCSS the annual amount due for services provided to DISTRICT under the terms of this Agreement, within 30 days of receipt of invoice.
- C. The total cost for SDCSS services shall be **\$15,750**.

D. Services shall include:

- i. Quarterly planning and coordination meetings with Superintendent (no cost)
- ii. Each principal (9 sites) shall receive 12 hours of embedded individual coaching from a SDCSS Executive Leadership Coach
- iii. One SDCSS Executive Leadership Coach will facilitate group coaching activities at three scheduled DISTRICT principal triad classroom walks for each Principal Triad Group (for a total of 9 sessions provided to DISTRICT- coach provides up to 3 hours of facilitative coaching for each session)

2. Termination of Agreement

This Agreement may be terminated prior to June 30, 2018 by either party, upon written notice to the other party. In the event of termination of this Agreement, payment of fees for services provided will be immediately due and payable to SDCSS.

3. Relationship of Parties

This is a joint venture. The parties understand that each of the parties and its employees, agents, officers, and associates are an independent contractor and not an employee, agent, officer, or associate of the other party. Funds will be used for administrative costs. Neither party will provide fringe benefits, including health insurance, holidays, paid vacation, workers compensation or any other employee benefit, for the benefit of the other party or its employees, agents, officers, and associates.

4. Indemnification

Each party hereby agrees to indemnify, defend and hold the other party, including its officers, agents and employees, harmless from any claim, demand, loss, claim, or damage (including attorney fees) to the indemnified party, or to other persons or property arising out of this Agreement, or the services to be performed hereunder, to the extent that the claim, demand, loss, claim or damage is caused by the indemnifying party's breach of any obligation contained in this Agreement or the intentional or negligent act of the indemnifying party or its officers, agents, and/or employees. This indemnity shall survive termination of this Agreement.

TOBACCO-FREE FACILITY

SDCSS is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of SDCSS property.

GOVERNING LAW/VENUE SANDIEGO

In the event of litigation, this Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

FINAL APPROVAL

This Agreement is of no force or effect until approved by signature by the San Diego County Superintendent of Schools or his designee, the Assistant Superintendent of Business Services.

ENTIRE AGREEMENT

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

[SIGNATURE PAGE FOLLOWS]

**SDCSS AND SANTEE SCHOOL DISTRICT
CONTACT INFORMATION**

Dan Wolfson, Ed.D.
Learning & Leadership Services
San Diego County Office of Education
6401 Linda Vista Road, 321 North
San Diego, CA 92111-7399
858-569-5451
dawolfson@sdcoe.net

Kristin Baranski
Superintendent
Santee School District
9625 Cuyamaca Street
Santee, CA 92071
619-258-2304
kristin.baranski@santeesd.net

V. EFFECTIVE DATE AND SIGNATURE

This Agreement shall be effective upon the signature of **SDCSS and DISTRICT** authorized officials and shall be in force from August 2, 2017 to June 30, 2018.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement.

**San Diego County Superintendent of
Schools**

Santee School District

Signature

District Administrator's Signature

Lora L. Duzyk , Assistant Superintendent

Kristin Baranski, Superintendent

Business Services

Santee School District

Name/Title

Name/Title

Date

Date

Discussion and Action Item F.2.1.
Prepared by Karl Christensen
August 1, 2017

Adoption of Resolution No. 1718-04 of the
Santee School District Board of Education to
Convey an Easement to the Padre Dam
Municipal Water District for Installation and
Maintenance of a Water Line Located on the Rio
Seco Elementary School Site Property

BACKGROUND:

In 2010, the City of Santee constructed Town Center Community Park (“Park”). The City of Santee is in the process of finalizing utility easements for the Padre Dam Municipal Water District and asks that the District convey to Padre Dam Municipal Water District an easement for construction of a water line. The easement area involves a six-square foot area over a sliver of property primarily used for parking and access road improvements serving the Park.

At its July 18, 2017 meeting, the Board of Education adopted a Resolution of Intent to Convey an Easement on the southeast area of Rio Seco Elementary School to the Padre Dam Municipal Water District for installation and maintenance of a water line. In accordance with law, announcement of a public hearing to consider the matter was announced by posting in 3 prominent places in the District and publishing in a newspaper of general circulation.

Adoption of Resolution No. 1718-04 to Convey an easement to the Padre Dam Municipal Water District requires a 2/3 vote of the Board.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution No. 1718-04 of the Santee School District Board of Education to convey an easement to the Padre Dam Municipal Water District for installation and maintenance of a water line located on the Rio Seco Elementary School site property.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The fiscal impact estimate is \$2,000 for attorney fees.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.1.

RESOLUTION NO. 1718-04

**RESOLUTION OF THE SANTEE SCHOOL DISTRICT
BOARD OF EDUCATION TO CONVEY AN
EASEMENT TO THE PADRE DAM MUNICIPAL
WATER DISTRICT FOR INSTALLATION AND
MAINTENANCE OF A WATER LINE LOCATED ON
THE RIO SECO ELEMENTARY SCHOOL SITE
PROPERTY**

WHEREAS, the Padre Dam Municipal Water District (“Padre Dam”) has requested that the Santee School District (“District”) dedicate a water utility easement to Padre Dam upon a portion of the School District’s property at Rio Seco Elementary School (“Easement”). The form of the proposed Easement, along with a legal description and depiction of such Easement, is attached hereto as Attachment 1, and is incorporated herein;

WHEREAS, the District desires to provide the Easement to Padre Dam for installing and maintaining a water line on the Rio Seco Elementary School property in conformance with the Padre Dam requirements, pursuant to the terms and conditions set forth in the Easement;

WHEREAS, on July 18, 2017 the District’s Board of Education (“Board”) in a regular open meeting by at least two-thirds vote of all its members adopted Resolution No. 1718-02 (the “Resolution of Intent”) declaring its intention to dedicate the Easement;

WHEREAS, in accordance with Education Code § 17557 et. seq., the District’s Board fixed August 1, 2017, for a public hearing (“Public Hearing”) upon the question of whether to dedicate the Easement to Padre Dam; and

WHEREAS, the District posted copies of the Resolution of Intent, signed by the Board, in three (3) public places within the District’s boundaries not less than ten (10) days before the Public Hearing, and published once, not less than five (5) days before the public hearing in the Daily Transcript, a newspaper of general circulation published in the District; and

NOW, THEREFORE, THE BOARD DOES HEREBY DETERMINE, RESOLVE, AND ORDER AS FOLLOWS:

Section 1. The above recitals are true and correct.

Section 2. At the Public Hearing held on August 1, 2017, in accordance with Education Code § 17556 *et. seq.*, the Board provided an opportunity for public comment on the question of whether the District should convey the Easement to Padre Dam, and the Board has considered any and all comments made or received at such time.

Section 3. The Board hereby authorizes the conveyance of the Easement to Padre Dam in the manner and form set forth in Attachment I. The Board hereby authorizes the President of the Board or the Superintendent to execute and deliver the Easement to Padre Dam.

Section 4. The Board hereby authorizes the Superintendent, or the Superintendent's designee, to take such additional action or execute such additional documentation as may be reasonably required to effectuate the intent of this Resolution, including, but not limited to, the delivery of the executed deeds to the appropriate entities.

APPROVED, ADOPTED, AND SIGNED this 1st day of August, 2017.

SANTEE SCHOOL DISTRICT

By _____
Elana Levens-Craig, Board President

By _____
Ken Fox, Board Clerk

I, Ken Fox, Clerk of the Board of Education of the Santee School District, do hereby certify that the foregoing Resolution No. 1718-04 was regularly introduced and adopted by the District Board of Education at a duly-noticed regular meeting held on the 1st day of August, 2017, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk of the Board of Education
Santee School District

ATTACHMENT 1

Easement

Recording requested by, and
After recordation, mail to:
Padre Dam Municipal Water District
P. O. Box 719003
Santee, California 92072-9003

Documentary Transfer Tax:
None

APN: 381-051-04
DWG #: 7820-W

GRANT OF EASEMENT TO PADRE DAM
MUNICIPAL WATER DISTRICT

For good and valuable consideration, receipt of which is hereby acknowledged, the undersigned Santee School District, as Grantors hereby GRANT to PADRE DAM MUNICIPAL WATER DISTRICT, a state agency formed under the Municipal Water District Law of 1911, as amended, as Grantee, a permanent easement for the purpose of laying underground water pipelines and laterals, main sewer lines, sewer trunk lines, collection lines and laterals, sewer manholes and other underground and surface structures appurtenant to said water and sewer lines, hereinafter referred to as "said facilities," together with the right to construct, operate, maintain, repair and replace said facilities, and the right of ingress and egress for such purposes. Said easement is situated wholly within the City of Santee, County of San Diego, State of California, and is more particularly described as follows:

That real property, identified as Parcel B, described in Exhibit "A" and depicted in Exhibit "B," both of which are attached hereto and incorporated herein by this reference.

Grantor reserves the right to use said land at Grantor's own risk for any and all purposes not conflicting; interfering or inconsistent with its use by Grantee; provided; however, that Grantor shall not increase or decrease or permit to be increased or decreased the ground elevations of said easement existing at the time this document is executed, nor shall Grantor plant any trees, construct or permit to be constructed any building, structure, concrete slab, concrete pavement, improvement or other encroachment upon said easement without the previous written consent of Grantee. Grantee may remove from the easement any tree, building, structure, concrete slab, concrete pavement, improvement or other encroachment, and the cost of such removal shall be the sole responsibility of Grantor who shall reimburse Grantee for such costs. If any water, sewer or other facilities of Grantee under any concrete pavement should need to be repaired or maintained in any way, Grantor shall

reimburse Grantee for all costs incurred in sawing, removing and/or replacing such concrete. Grantor may use said land as a driveway and to the extent of such use may surface or pave the area with asphalt, but not with concrete, subject to the foregoing restrictions as to changes in existing ground elevation. Grantor waives any right under Civil Code section 845, and any other right, to compel Grantee to repair, grade, surface or otherwise improve or maintain said easement as a roadway or private right-of-way. Grantor may, at the sole expense of Grantor, and subject to Grantee's written consent, relocate Grantee's facilities in the event that they conflict with the future development of said property, provided that Grantor does not cause the discontinuance of service to any area being served and Grantee receives, without expense to Grantee, an easement comparable to this easement for said relocated facilities.

Date: _____

By: _____
 Kristin Baranski
 Superintendent

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
) ss.
 COUNTY OF SAN DIEGO)

On _____, 2017, before me, _____,

DATE NAME, TITLE OF OFFICER

personally appeared Kristen Baranski ,

NAME(S) OF SIGNER(S)

who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

SIGNATURE OF NOTARY PUB

[SEAL]

CERTIFICATE OF ACCEPTANCE

EXHIBIT "A"

**LEGAL DESCRIPTION
WATER EASEMENT**

PARCEL "B"

All that portion of Lot 3 of Block 2 of the Subdivision of Lots "H" and "O" of Rancho El Cajon, in the City of Santee, County of San Diego, State of California, according to Map thereof No. 817, filed in the Office of the County Recorder of San Diego County, April 2, 1896, lying within the land described in that certain grant deed in favor of the Santee School District filed in the Office of the Recorder of said San Diego County May 22, 1962 as Doc.# 87357, more particularly described as follows:

COMMENCING at "Point A" as described in Parcel No. 99-0039-A1 of Doc.# 2002-0089243 filed in the Office of the Recorder of said San Diego County February 1, 2002; thence along the Westerly line of the land described in said document South 00°15'06" West, 30.29 feet to a point on the Southerly line of the right-of-way of Riverwalk Drive, a 60.00 foot right of way, formerly Hoffman Lane; thence along the Southerly line of said Riverwalk Drive, North 82°15'06" East, 19.66 feet to the beginning point of a tangent 25.00 foot radius curve, concave Southwesterly; thence Southeasterly along the arc of said curve, through a central angle of 32°12'15", a distance of 14.05 feet to the beginning point of a 40.00 foot radius reverse curve, concave Northerly, a line radial to said point bears South 24°27'22" West; thence Easterly along the arc of said curve, through a central angle of 43°39'14", a distance of 30.48 feet; thence leaving said Southerly line of Riverwalk Drive, South 00°00'00" East, 568.38 feet; thence South 45°00'00" West, 76.29 feet; thence South 00°00'00" East, 190.18 feet; thence South 18°27'59" West, 40.13 feet to a point on the Westerly line of said land described in said Doc. # 2002-0089243, said point being the **TRUE POINT OF BEGINNING**; thence continuing South 18°27'59" West, 2.59 feet; thence South 03°46'39" East, 11.51 feet to a point on said Westerly line; along said Westerly line, North 00°15'06" East, 13.94 feet to the **TRUE POINT OF BEGINNING**.

Said parcel contains 6 sq. ft.

This legal description was prepared by me, or under my direction, in accordance with the Land Surveyor's Act this February 16, 2017.




Gregory A. Helmer, P.L.S. 5134



See Plat, Attached Hereto and Made a Part Hereof.


LEGEND:


 WATER EASEMENT ACQUIRED
 PARCEL "A" = 25,646 SQ.FT., OR 0.589 AC.
 PARCEL "B" = 6 SQ.FT.

T.A.P. = TAX ASSESSOR'S PARCEL

P.O.C. = POINT OF COMMENCEMENT

T.P.O.B. = TRUE POINT OF BEGINNING

 =
 DEED IN FAVOR OF
 CITY OF SANTEE
 REC. 02/01/2002 AS
 DOC. 2002-0089243 O.R.

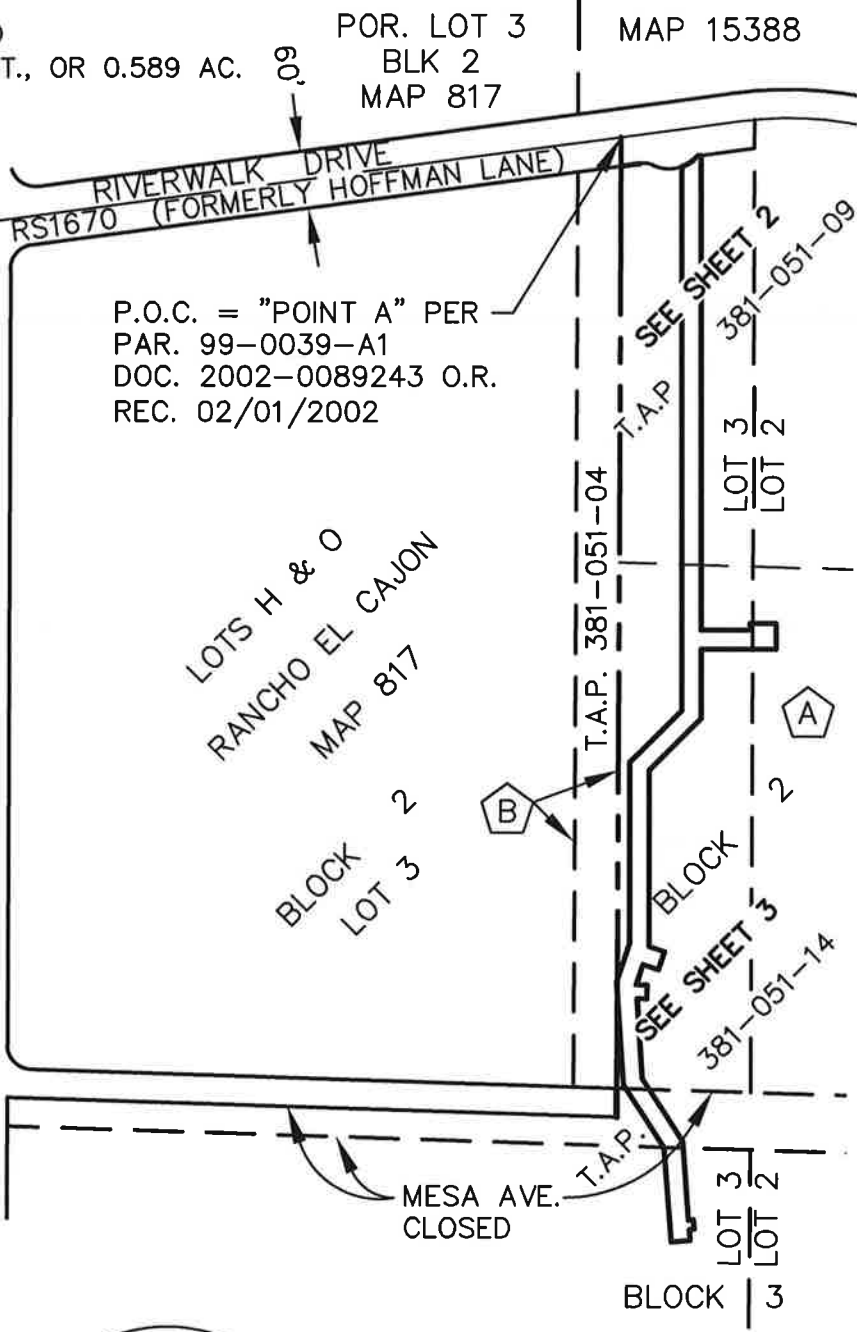
 =
 DEED IN FAVOR OF
 SANTEE SCHOOL DISTRICT
 REC. 05/22/1962 AS
 DOC. 87357 O.R.



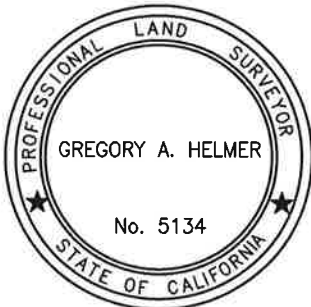
SCALE: 1"=200'



CUYAMACA STREET



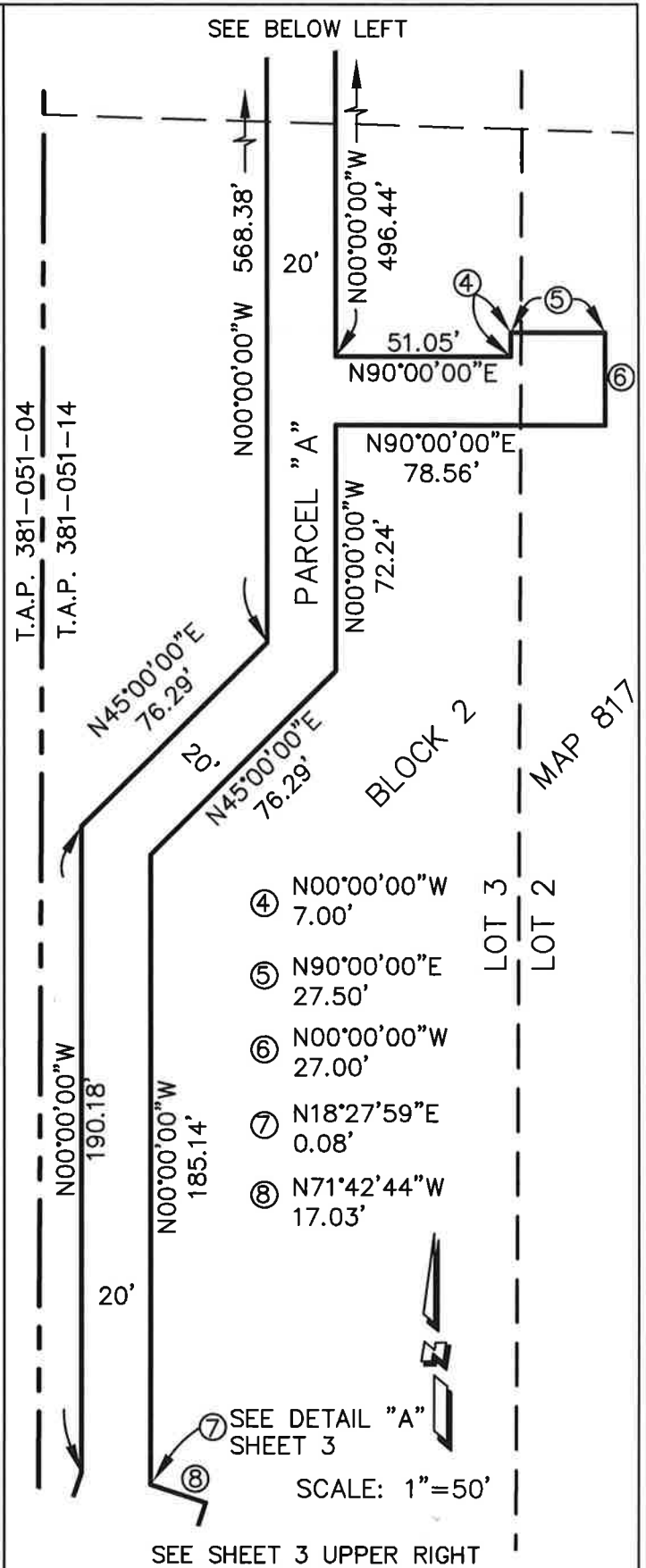
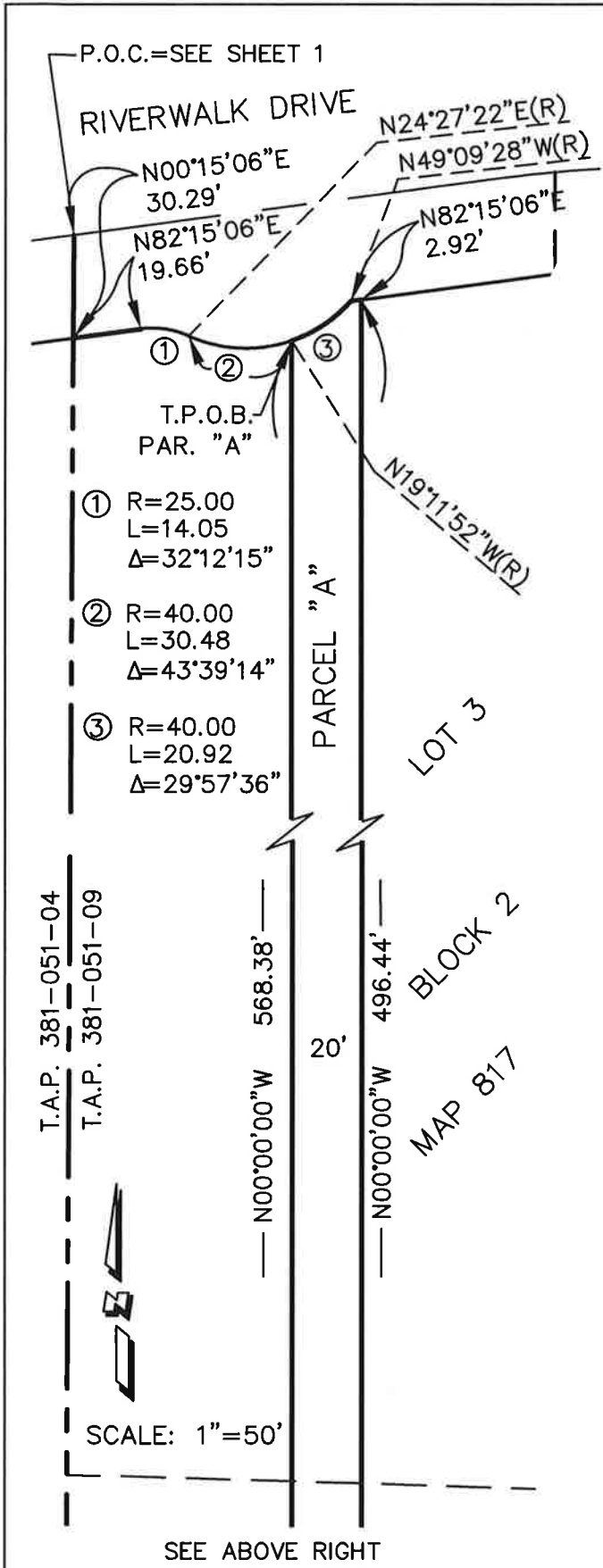

 GREGORY A. HELMER, PLS 5134



PSOMAS
 401 B Street, Suite 1600
 San Diego, CA 92101
 (619) 961-2800
 www.psomas.com



 PADRE DAM MUNICIPAL WATER DISTRICT			DRAWING		
SANTEE TOWN CENTER COMMUNITY PARK					
DRN.	CKD.	REV.	DATE	JOB#	SHEET
wmj			02/16/17	ESAN0902	1 OF 3



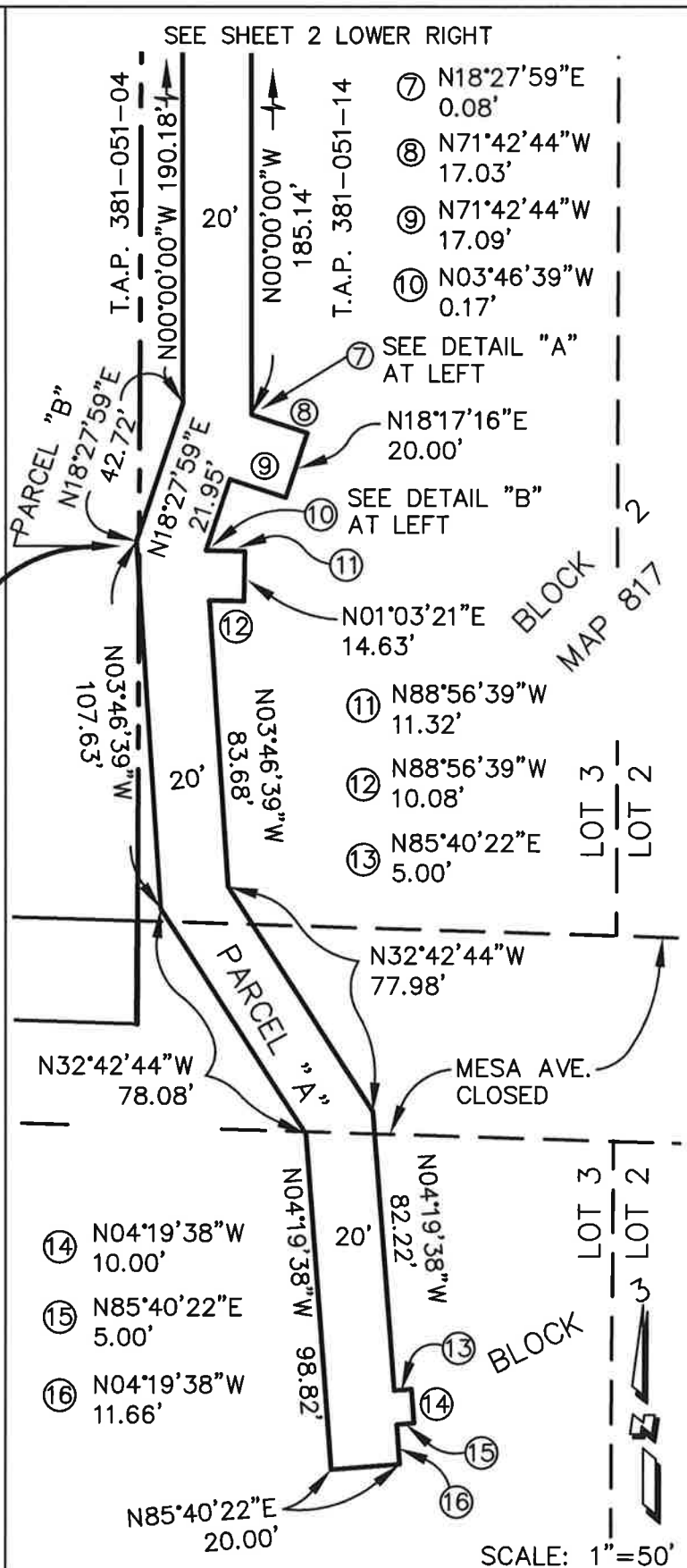
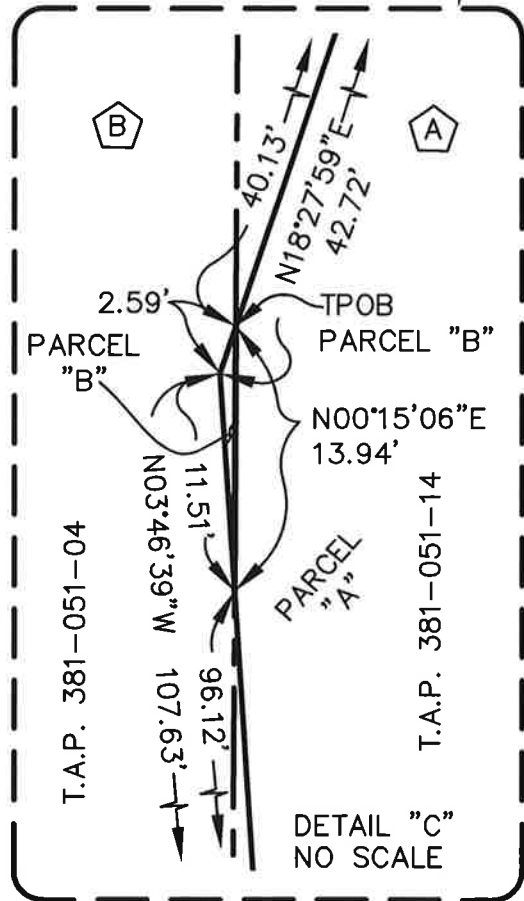
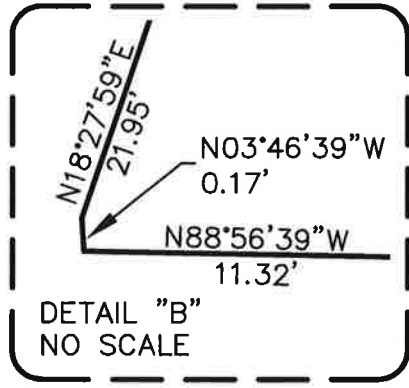
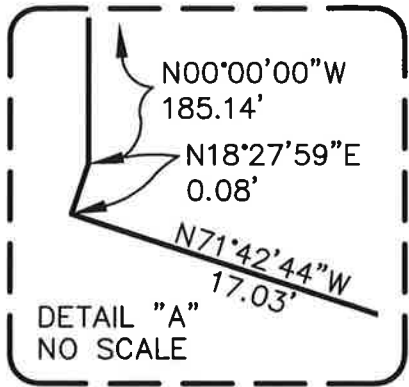
PADRE DAM MUNICIPAL WATER DISTRICT

**SANTEE TOWN CENTER
COMMUNITY PARK**

DRAWING

DRN.	CKD.	REV.
wmj		

DATE	JOB#	SHEET
02/16/17	SSAN0902	2 OF 3



PADRE DAM MUNICIPAL WATER DISTRICT

SANTEE TOWN CENTER COMMUNITY PARK

DRAWING

DRN.	CKD.	REV.
wmj		

DATE	JOB#	SHEET
02/16/17	5SAN0902	3 OF 3

BACKGROUND:

On June 27, 2017, the District sold \$10,750,000 in General Obligation (GO) Bonds to refund Series B GO Current Interest Bonds originally issued in 2008.

In accordance with Board Policy 7214, below and attached are a summary of issuance costs and final sale details, including interest rates and total debt service.

<i>Refunded Debt: Series B Current Interest Bonds</i>						
Factor	Estimates - as of 6/12/17			Actuals		
	Amount	As % of Principal Value	As % of Net Savings	Amount	As % of Principal Value	As % of Net Savings
Principal Value of New Refunding Instruments	\$10,560,000			\$10,750,000		
Total Prospective Debt Service for Refunded Instruments	\$22,817,238			\$22,817,238		
Total Debt Service for New Refunding Instruments	\$20,048,557			\$20,066,581		
Total Net Savings	\$2,768,681	26.22%	N/A	\$2,750,656	25.59%	N/A
Negative Arbitrage for Escrowed Funds Earnings	\$186,123	1.76%	6.72%	\$190,802	1.77%	6.94%
Underwriting Discount	\$39,600	0.38%	1.43%	\$40,313	0.38%	1.47%
Bond Insurance	\$0	0.00%	0.00%	\$0	0.00%	0.00%
Bond Counsel Fees	\$70,000	0.66%	2.53%	\$70,000	0.65%	2.54%
Rating Fees	\$31,755	0.30%	1.15%	\$31,755	0.30%	1.15%
Financial Advisor Fee (Fixed)	\$95,000	0.90%	3.43%	\$95,000	0.88%	3.45%
Financial Advisor Fee (Variable)	\$0	0.00%	0.00%	\$0	0.00%	0.00%
Other Issuance Costs	\$15,000	0.14%	0.54%	\$12,816	0.12%	0.47%
Total Costs of Issuance	\$437,478	4.14%	15.80%	\$440,686	4.10%	16.02%
Gross Savings	\$3,206,159	30.36%	115.80%	\$3,191,342	29.69%	116.02%
Present Value Savings	\$1,649,106			\$1,621,320		
Percentage PV Savings of Refunded Bonds	14.67%			14.42%		

Below is a table summarizing the five recent refunding transactions for long-term debt that has saved nearly \$36.3 million in total debt service:

Refunding Transaction	Estimate Date	Pricing Date	Closing Date	Net Savings		Savings Realized By
				Estimated	Actual	
2008 COPs	11/3/2015	12/1/2015	12/22/2015	\$6,942,243	\$11,584,701	General Fund
Series A GO Bonds (CIBs)	12/15/2015	12/1/2015	12/16/2015	\$2,021,343	\$2,608,394	Property Owners
Series B GO Bonds (CIBs)	5/16/2017	6/27/2017	7/25/2017	\$2,224,723	\$2,750,656	Property Owners
Series D GO Bonds (CABs)	12/15/2015	12/1/2015	12/16/2015	\$8,232,539	\$8,724,237	Property Owners
Series E GO Bonds (CABs)	12/15/2015	1/21/2016	2/3/2016	\$8,930,837	\$10,601,369	Property Owners
Total GO Bonds				\$21,409,442	\$24,684,656	13.33% of original debt service
Total Long Term Debt				\$28,351,685	\$36,269,358	

RECOMMENDATION:

This is an information item.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$2,750,656 net reduction in total General Obligation Bond debt service.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.2.2.

SUMMARY OF REFUNDING RESULTS

Santee School District
2017 Refunding General Obligation Bonds
Repricing Proposal as of 6/27/17

Dated Date	07/25/2017
Delivery Date	07/25/2017
Arbitrage yield	2.877356%
Escrow yield	1.212421%
Value of Negative Arbitrage	191,320.52
Bond Par Amount	10,750,000.00
True Interest Cost	3.623653%
Net Interest Cost	3.999930%
Average Coupon	4.700780%
Average Life	18.444
Par amount of refunded bonds	11,240,000.00
Average coupon of refunded bonds	4.967076%
Average life of refunded bonds	20.260
PV of prior debt to 07/25/2017 @ 2.877356%	14,955,348.44
Net PV Savings	1,620,003.26
Percentage savings of refunded bonds	14.412840%
Percentage savings of refunding bonds	15.069798%

General Obligation Bond Debt Service Schedule

As of 07/25/17	2017 GO Refunding			
	CIB		CAB	
	Principal	Interest	Principal	Interest
Aug-1-2016				
Feb-1-2017				
Aug-1-2017	265,000.00	7,925.00		
Feb-1-2018		235,100.00		
Aug-1-2018	80,000.00	235,100.00		
Feb-1-2019		234,300.00		
Aug-1-2019	80,000.00	234,300.00		
Feb-1-2020		233,500.00		
Aug-1-2020	270,000.00	233,500.00		
Feb-1-2021		229,450.00		
Aug-1-2021	275,000.00	229,450.00		
Feb-1-2022		223,950.00		
Aug-1-2022	290,000.00	223,950.00		
Feb-1-2023		218,150.00		
Aug-1-2023	300,000.00	218,150.00		
Feb-1-2024		212,150.00		
Aug-1-2024	315,000.00	212,150.00		
Feb-1-2025		205,850.00		
Aug-1-2025	325,000.00	205,850.00		
Feb-1-2026		199,350.00		
Aug-1-2026	340,000.00	199,350.00		
Feb-1-2027		190,850.00		
Aug-1-2027	355,000.00	190,850.00		
Feb-1-2028		181,975.00		
Aug-1-2028	370,000.00	181,975.00		
Feb-1-2029		172,725.00		
Aug-1-2029	390,000.00	172,725.00		
Feb-1-2030		164,925.00		
Aug-1-2030	410,000.00	164,925.00		
Feb-1-2031		156,725.00		
Aug-1-2031	180,000.00	156,725.00		
Feb-1-2032		153,125.00		
Aug-1-2032	185,000.00	153,125.00		
Feb-1-2033		149,425.00		
Aug-1-2033	195,000.00	149,425.00		
Feb-1-2034		145,525.00		
Aug-1-2034	205,000.00	145,525.00		
Feb-1-2035		141,425.00		
Aug-1-2035	210,000.00	141,425.00		
Feb-1-2036		137,225.00		
Aug-1-2036	220,000.00	137,225.00		

General Obligation Bond Debt Service Schedule

As of 07/25/17	2017 GO Refunding			
	CIB		CAB	
	Principal	Interest	Principal	Interest
Feb-1-2037		133,512.50		
Aug-1-2037	225,000.00	133,512.50		
Feb-1-2038		129,715.63		
Aug-1-2038	235,000.00	129,715.63		
Feb-1-2039		125,750.00		
Aug-1-2039	245,000.00	125,750.00		
Feb-1-2040		119,625.00		
Aug-1-2040	255,000.00	119,625.00		
Feb-1-2041		113,250.00		
Aug-1-2041	265,000.00	113,250.00		
Feb-1-2042		106,625.00		
Aug-1-2042	525,000.00	106,625.00		
Feb-1-2043		93,500.00		
Aug-1-2043	550,000.00	93,500.00		
Feb-1-2044		79,750.00		
Aug-1-2044	580,000.00	79,750.00		
Feb-1-2045		65,250.00		
Aug-1-2045	610,000.00	65,250.00		
Feb-1-2046		50,000.00		
Aug-1-2046	635,000.00	50,000.00		
Feb-1-2047		34,125.00		
Aug-1-2047	665,000.00	34,125.00		
Feb-1-2048		17,500.00		
Aug-1-2048	700,000.00	17,500.00		
Feb-1-2049				
Aug-1-2049				
Feb-1-2050				
Aug-1-2050				
May-1-2051				
TOTAL	10,750,000.00	9,316,581.26	-	-

Item G. BOARD POLICIES AND BYLAWS

Board Policies and Bylaws Item G.1.1. First Reading: Board Policies for Annual Review
Prepared by Kristin Baranski
August 1, 2017

BACKGROUND:

Board Bylaw 9310, Board Policies, and Education Code 35160.5 require that the Board annually review the Board Policies listed below. These Board Policies have been reviewed by Administration and are submitted to the Board for a first reading.

Policy	Policy Title
BP 1312.1	Complaints Concerning District Employees
BP 4116	Probationary/Permanent Status
BP 4315.1	Certification of Competence in Evaluation and Instructional Methodologies
BP 5116.1	Intradistrict Open Enrollment
BP 6145	Extracurricular and Cocurricular Activities

The listed Board Policies were last reviewed on July 5, 2016.

RECOMMENDATION:

It is recommended that the Board of Education review the listed Board Policies submitted for a first reading. These Board Policies will return for a second reading and request for approval.

FISCAL IMPACT:

There is no fiscal impact as a result of this review.

STUDENT ACHIEVMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Item G.1.1.

COMPLAINTS CONCERNING DISTRICT EMPLOYEES

The Governing Board accepts responsibility for providing a means by which the public can hold employees accountable for their actions. The Board desires that complaints be resolved expeditiously without disrupting the educational process.

The Superintendent or designee shall develop regulations which permit the public to submit complaints against district employees in an appropriate way. These regulations shall protect the rights of involved parties. The Board may serve as an appeals body if the complaint is not resolved.

The Board places trust in its employees and desires to support their actions in such a manner that employees are free from unnecessary, spiteful or negative criticism and complaints. Constructive criticism is welcome when it is motivated by a sincere desire to improve the quality of the educational program.

Verbal complaints made to a Board member or at a Board meeting against an employee other than the Superintendent, will be referred to the Superintendent for appropriate consideration and action according to this policy. If a single Board member receives a complaint about the Superintendent, it will be referred to the entire Board. Because the Board sits as the appellate body in the complaint resolution process, any member of the Board who has become involved in a complaint resolution process prior to an appeal to the Board shall declare his/her involvement and not participate as a member of the Board during an appeal hearing.

When public complaints against employees involve accusations of child abuse, the provisions of Board policy and administrative regulation 5141.4 shall be implemented.

The Board shall not prohibit public criticism of the district and its employees.

The Superintendent or designee shall develop regulations which permit the public to submit complaints against district employees in an appropriate way. These regulations shall protect the rights of involved parties. The Board may serve as an appeals body if the complaint is not resolved.

The Board prohibits retaliation against complainants. The Superintendent or designee at his/her discretion may keep a complainant's identity confidential, except to the extent necessary to investigate the complaint. The district will not investigate anonymous complaints.

This Board shall annually review this policy.

Legal Reference: (see next page)

COMPLAINTS CONCERNING DISTRICT EMPLOYEES

Legal Reference:

EDUCATION CODE

33308.1 *Guidelines on procedure for filing child abuse complaints*

35146 *Closed sessions*

44031 *Personnel file contents and inspection*

44811 *Disruption of public school activities*

44932-44949 *Resignation, dismissal and leaves of absence (rights of employee; procedures to follow)*

48987 *Child abuse guidelines*

GOVERNMENT CODE

54957 *Closed session; complaints re employees*

54957.6 *Closed session; salaries or fringe benefits*

PENAL CODE

273 *Cruelty or unjustifiable punishment of child*

11164-11174.3 *Child Abuse and Neglect Reporting Act*

WELFARE AND INSTITUTIONS CODE

300 *Minors subject to jurisdiction of juvenile court*

Policy adopted: February 17, 2009
Policy reviewed: December 15, 2009, May 3, 2011;
June 15, 2012; June 4, 2013; January 20, 2015;
July 7, 2015; July 5, 2016

SANTEE SCHOOL DISTRICT
Santee, California

PROBATIONARY/PERMANENT STATUS

Probationary Status

Probationary employees shall receive training, assistance and evaluations consistent with their needs as new teachers. Such training and assistance may consist of inservice training and/or meetings with the employee's evaluator to discuss areas of strength and areas requiring improvement. Inservice training may be provided during school hours as part of a comprehensive staff development program.

The performance of each probationary employee shall be evaluated and assessed at least once every school year.

(cf. 4115 - Evaluation/Supervision)

(cf. 4131 - Staff Development)

Permanent Status

Granting of permanent status shall be based on completion of the probationary period in accordance with applicable law. Employees granted permanent status acquire specific rights under the Education Code, including those relating to discipline and dismissal. (Education Code 44932-44988)

(cf. 4117.4 - Dismissal)

(cf. 4117.6 - Decision Not to Rehire)

Legal Reference:

EDUCATION CODE

44466 Status of university interns

44850.1 No tenure in administrative or supervisory position

44885.5 Status of district interns

44908 Complete year for probationary employees

44911-44913 Service not computed in eligibility for permanent status

44915 Classification of probationary employees

44917-44921 Status of substitute or temporary employees

44929.20 Continuing contracts (not to exceed four years - ADA under 250)

44929.21 Districts of 250 ADA or more

44929.23 Districts with less than 250 ADA

44929.28 Employment by another district

44930-44988 Resignations, dismissals and leaves of absence, especially:

44948.2 Election to use provisions of Section 44948.3

44948.3 Dismissal of probationary employees

Policy adopted: February 18, 1986

Policy revised: May 5, 2009, January 20, 2015

Policy reviewed: December 15, 2009, May 3, 2011; June 15, 2012

June 4, 2013; January 20, 2015; July 7, 2015; July 5, 2016

SANTEE SCHOOL DISTRICT

Santee, California

**CERTIFICATION OF COMPETENCE IN EVALUATION
AND INSTRUCTIONAL METHODOLOGIES**

The Superintendent shall annually submit to the Governing Board a list of district administrators whose duties include evaluation of certificated personnel. The administrators listed will be presented as competent by the Superintendent in instructional methodologies and in the evaluation of certificated personnel. The Board will certify the competence of personnel recommended by the Superintendent.

Criteria for certification may include but not be limited to the following:

Academic Qualifications

1. Earned Master's Degree or advanced degree of equivalent standard from an accredited college or university.
2. Evidence of university level course work in techniques of supervision, human relations and instructional methodologies.

Experience

1. Demonstration of competence in the evaluation process.
2. Demonstration of competence in instructional methodologies.
3. Completion of at least three (3) years of successful teaching.

Credential

1. Possession of valid California Administrative Credential

Professional Knowledge and Skills

1. Evidence of professional growth program participation.
2. Demonstration of understanding of district-adopted curriculum, policies and practices.
3. Demonstration of skill in instructional observation.
4. Demonstration of skill in techniques and procedures of evaluation of instruction.

This certification is intended to comply with requirements of the Education Code and is intended to be used for no other purpose. This policy shall be reviewed annually by the Board.

Legal Reference: (see next page)

**CERTIFICATION OF COMPETENCE IN EVALUATION
AND INSTRUCTIONAL METHODOLOGIES**

Legal Reference:

EDUCATION CODE

33039 *Guidelines for teacher evaluation*

44660-44665 *Evaluation and assessment of performance of certificated employees*

44681-44689 *Administrator training and evaluation*

GOVERNMENT CODE

3543.2 *Scope of representation (re evaluation procedures)*

Policy adopted: June 19, 1984

Policy amended: December 4, 2007

Policy reviewed: May 5, 2009; December 15, 2009; May 3, 2011;

June 15, 2012; June 4, 2013; January 20, 2015; July 7, 2015; July 5, 2016

SANTEE SCHOOL DISTRICT

Santee, California

INTRADISTRICT OPEN ENROLLMENT

The Governing Board desires to provide enrollment options that meet the diverse needs and interests of district students. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy, and administrative regulation.

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district.

The Board shall annually review this policy.

Enrollment Priorities

Priority for attendance outside a student's attendance area shall be given as follows:

1. If a district school receiving Title I funds is identified for program improvement, corrective action, or restructuring, all students enrolled in that school shall be provided an option to transfer to another district school or charter school.
2. If while on school grounds a student becomes the victim of a violent criminal offense, he/she shall be provided an option to transfer to another district school or charter school.
3. If a student attends a school designated by the California Department of Education as "persistently dangerous," he/she shall be provided an option to transfer to another district school or charter school.
4. The Superintendent or designee may approve a student's transfer to a district school that is at capacity and otherwise closed to transfers upon finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student.

To grant priority under these circumstances, the Superintendent or designee must have received either:

- a. A written statement from a representative of an appropriate state or local agency, such as a law enforcement official, social worker, or a properly licensed or registered professional, such as a psychiatrist, psychologist, or marriage and family therapist
 - b. A court order, including a temporary restraining order and injunction
5. Priority may be given to siblings of students already in attendance in that school.

INTRADISTRICT OPEN ENROLLMENT

6. Priority may be given to any student whose parent/guardian is assigned to that school as his/her primary place of employment.

For all other applications for enrollment from outside a school's attendance area, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever the school receives admission requests that are in excess of the school's capacity. A school's capacity shall be calculated in a nonarbitrary manner using student enrollment and available space.

Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants. Academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students.

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area.

Transportation

Except as required by 20 USC 6316 for transfers out of Title I program improvement schools, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

Legal Reference: (see next page)

INTRADISTRICT OPEN ENROLLMENT

Legal Reference:

EDUCATION CODE

35160.5 District policies; rules and regulations

35291 Rules

35351 Assignment of students to particular schools

48980 Notice at beginning of term

CODE OF REGULATIONS, TITLE 5

11992-11994 Definition of persistently dangerous schools

UNITED STATES CODE, TITLE 20

6316 Transfers from program improvement schools

7912 Transfers from persistently dangerous schools

CODE OF FEDERAL REGULATIONS, TITLE 34

200.36 Dissemination of information

200.37 Notice of program improvement status, option to transfer

200.39 Program improvement, transfer option

200.42 Corrective action, transfer option

200.43 Restructuring, transfer option

200.44 Public school choice, program improvement schools

200.48 Transportation funding for public school choice

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 95 (2002)

Management Resources:

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Unsafe School Choice Option, May 2004

Public School Choice, February 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Unsafe School Choice Option:

<http://www.cde.ca.gov/ls/ss/se/usco.asp>

U.S. Department of Education, No Child Left Behind: <http://www.nclb.gov>

Policy adopted: August 17, 2010
Reviewed: May 3, 2011; June 15, 2012; June 4, 2013
January 20, 2015; July 7, 2015; July 5, 2016

SANTEE SCHOOL DISTRICT
Santee, California

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

The Governing Board recognizes that extracurricular and cocurricular activities enrich the educational and social development and experiences of students. The district shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

No extracurricular or cocurricular program or activity shall be provided or conducted separately, and no district student's participation in extracurricular and cocurricular activities shall be required or refused, based on the student's sex, gender, sexual orientation, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability. Requirements for participation in extracurricular and cocurricular activities shall be limited to those that are essential to the success of the activity. (5 CCR 4925)

Any complaint regarding the district's extracurricular and cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

Unless specifically authorized by law, no fee shall be charged to students for participation in extracurricular and cocurricular activities related to the educational program, including materials or equipment related to the activity.

Eligibility Requirements

Junior High social activities and eighth grade excursion day are subject to academic, effort, and citizenship requirements as specified in AR 6145.

Any decision regarding the eligibility of any child in foster care or a child of an active duty military family for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with California Education Codes 48850 and 49701.

Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and/or cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

Supervision

Extracurricular activities shall be under the general supervision of school authorities and certificated employees whenever they are conducted by the district.

EXTRACURRICULAR AND COCURRICULAR ACTIVITIES

The Superintendent or designee shall:

1. Determine which activities and programs are affected by this policy.
2. Ensure districtwide uniformity.

Annual Policy Review

The Board shall annually review this policy and implementing regulations.

Legal Reference:

EDUCATION CODE

35145 *Public meetings*

35160.5 *District policy rules and regulations; requirements; matters subject to regulation*

35179 *Interscholastic athletics; associations or consortia*

35181 *Students' responsibilities*

48850 *Participation of foster youth in extracurricular activities and interscholastic sports*

48930-48938 *Student organizations*

49700-49704 *Education of children of military families*

CODE OF REGULATIONS, TITLE 5

350 *Fees not permitted*

4900-4965 *Nondiscrimination in elementary and secondary education programs receiving state financial assistance*

5531 *Supervision of extracurricular activities of pupils*

UNITED STATES CODE, TITLE 42

2000h-2-2000h-6 *Title IX, 1972 Education Act Amendments*

COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE

Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009

WEB SITES.

California Association of Directors of Activities: <http://www.caddal.org>

California Department of Education, Educational Options Office: <http://www.cde.ca.gov/ls/pf/mc>

California Department of Education, Foster Youth Services: <http://www.cde.ca.gov/ls/pf/fy/>

Policy adopted: August 17, 2010
Reviewed: May 3, 2011; June 15, 2012;
July 7, 2015; July 5, 2016
Revised: June 4, 2013; January 20, 2015

SANTEE SCHOOL DISTRICT
Santee, California

Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item I. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Public Employment** (Govt. Code § 54957)
Title: Vice Principal
2. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)
3. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)
4. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

Item J. RECONVENE TO PUBLIC SESSION

Item K. ADJOURNMENT

Agenda Items H, I, J, and K.